



ALIGARH COLLEGE OF EDUCATION

NAAC Accredited B, UGC recognized under section 2(f) & 12(B), Affiliated to Dr. B.R. Ambedkar University, Agra (<http://www.dbrau.org.in/>)



Prospectus

2023-24

Anupshahar Road, Kasimpur Tiraha, Chherat, Aligarh - 202122 (UP) India

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ABOUT COLLEGE

Aligarh College of Education (ACE) was established under the aegis of Crescent Charitable Trust, Aligarh.

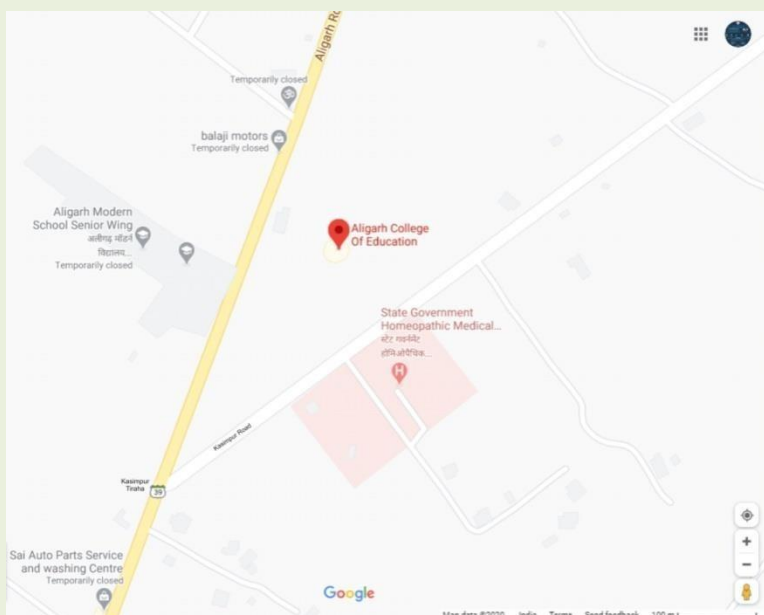
The founders believe that the mere fulfillment of material requirements is not enough, we have to cater the intellectual and ethical needs of an individual as well.

Since the very first day of its inception, ACE has sought to provide the students the finest kind of professional training in a thoroughly academic environment.



Location

The city of Aligarh, located at a distance of just 130 kilometers from New Delhi, the capital of India, is well connected by both road and railway. Aligarh has a population of roughly 700,000 people – consisting predominantly of businessmen, academicians and students. It is the seat of Aligarh Muslim University, a safe and peaceful city which is also relatively free of noise and air pollution. Aligarh offers a unique blend of all the advantages of an



urban city combined with the unspoiled nature of rural India.

Campus

The Campus is located at Anoopshahar Road, Kasimpur Tiraha, 8 km away from Railway Station and 5 km from Jamalpur Railway Bridge.

The Anoopshahar Road is connected with the highway of Delhi through a by-pass road. The campus is built on a plot of 12 acres of land. It is accessible by local and intercity regular bus services. The college buses and vans are also available for transportation.

Culture & Heritage

The city of Aligarh has long been known for the richness and variety of its culture and academics. It has been, and still continues to be, home to famous writers and poets, scientists, philosophers, historians, artists and sportsmen. Students at ACE have ample opportunity to draw on and participate in this diversity of culture and heritage in various ways.

The college's proximity to Aligarh Muslim University, one of the oldest and most prestigious seats of learning in India, is an added advantage. Faculty members from AMU are often invited to deliver lectures, make presentations and chair seminars or conferences. Students are encouraged to participate and attend campus events organized by the university – thus facilitating intellectual and cultural growth through constant exchange of ideas and opinions.

Faculty & Staff

The Management of ACE firmly believes that an excellent faculty is the hallmark of an excellent institution. All faculty members are, therefore, chosen with great care and discernment. They are selected not only on the basis of educational merit and academic brilliance but also on the conviction that they will be able to impart knowledge with dedication and dynamism born out of a genuine interest in teaching.

The administrative staff at ACE also consists of highly educated, trained personnel who not only take care of day-to-day matters but also work on long-term planning and policy issues to ensure smooth and effective functioning of the college.



Computer Center

The twenty-first century has introduced information science and technology into every aspect of modern life-transforming the world, as we know it, and placing before us a fresh model that bears the technological marks of the new century. No sphere of



contemporary life has remained untouched by the all-encompassing computer revolution. The world of education too has been similarly branded, and is no longer the simple dissemination of information from teacher to student, augmented only by primary or secondary readings.

ACE has a state-of-the-art computer center that caters to all the needs of the students—from word processing to programming and research, from playing games to surfing the Net and designing web pages. It consists of a wide collection of software and CDs. All available computers are fully utilized to improve and enhance classroom teaching.

Library

ACE has a well-equipped library which has a number of books, newspaper research journals, business magazine, and CDs. The college has immediate plans to automate the library in order to make it easier for students to locate books. Once the facility has been fully automated, a Cyber Library will be created by putting all available material online and establishing links with other libraries over the Net.



Book Bank

Book Bank is being established in the interest of student. The objective of Book Bank is to provide books to the students of ACE for which they have to pay very nominal charges. Books will be distributed among the bonafide students of the college, by the in-charge of Book bank on showing admission card/I-card. The books will be purchased on the recommendation of concerned teachers. Books cannot be arranged on demand by a student for a particular title.



Audio-Visual Laboratory

ACE provides a number of audio-visual facilities like overhead projector, LCD projector, digital camera and sound system-all of which lend an aura of sophistication to classroom lectures, seminars and student activities.



Consultancy Division



The faculty members of ACE have formed consultancy division of the college. This division undertakes various projects related computer science, education and management, and students can gain valuable experience by conducting these projects.

Extracurricular Activities

ACE has various facilities for sports and recreation. All commonly used games equipment is available and students are encouraged to utilize them fully. The college also organizes sports tournaments and other competitions from time to time.

In addition to this, students are required to participate regularly for an hour-long class activities session is held once every week. During this time they may be required to speak on an extempore topic, debate upon pertinent issues, answer questions based on general awareness, making presentations, writing essays, and making advertisements for imaginary or existing products.

The College foundation day is celebrated on first November every year. On this occasion, ACE organizes one week program that provides excellent platform to students for practicing and exercising organizational and leadership skills. A series of tournaments, competitions and cultural programs are held, and students from various educational institutions are invited to participate. This facilitates healthy competition among students, and also gives them a chance to show their talents, exchange views, ideas and opinions.



Seminars, Webinars, Workshops

ACE also invites various eminent personalities for National & International seminars, webinars and workshops from both India and abroad to make presentations, chair academic sessions and introduce the researches.

Accommodation

ACE only provides limited hostel facility to students in the City. However, ACE refers students to selected apartments/houses in the city located just a mile or so, away from the campus. However, ACE plays no role in the collection of the rent or any other matter related to the apartments/houses. If students are not wishing to live in one of these houses, they are free to make their own arrangements.

English Language Centre

The English Language Centre (ELC) of Aligarh College of Education offers a range of General and Academic English language courses in order to help students meet educational, professional and personal goals. The college also makes arrangement for coaching for TOEFL & IELTS.

Philosophy Forum

The Philosophy Forum of the college meets for the purpose of discussing various philosophical issues. This forum intends to improve critical thinking skills particularly the art of reasoning and argumentation. This forum organizes different types of programs to comprehend contemporary theories in the field of Epistemology, Metaphysics, Logic, Ethics, Aesthetics and their relevance today.

Student Support Service

The college, through its **student support service** provides a broad range of advices and guidance on personal, practical and academic issues. Staff and students consult each other on all aspects of their learning experience and future developments. The objective of the student support service is to ensure students reach their full potential.

Alumni Association

The aim of the Alumni Association is to preserve the bond between College and Alumni. Since the Alumnus are the best ambassadors and can offer wealth of experience and skills to share with current students. The college ensures the maintenance with an active alumni network. The alumni association also allows students to reconnect with classmates and expand their professional network.

Student Appraisal & Feedback

ACE firmly believes that in order to excel and succeed, a student needs guidance, direction support and encouragement not only from faculty members but from the family as well. We uphold this ideal by monitoring the academic performance and general conduct of each student during classroom sessions, examinations and activities, and sending comprehensive reports with comments to parents or guardians.

In return, we expect family members to read these reports seriously, and take action as and when necessary. If the reports are not satisfactory, action must be taken on two levels. First, parents or guardian should talk to the student, try to get the root of the problem, and encourage him or her to approach academics more seriously and do better in class. Next, they try to meet the faculty members to learn more about the student's particular problem, and together find ways to rectify it.

Placement Cell

The Placement Cell is dedicated to advising students on career options and providing the latest information on summer training employment opportunities. The Placement Cell also provides individual counseling, run seminars and group sessions covering career choice, interview skills, group discussion skills, preparing resumes and drafting job applications.

A major thrust of the Placement cell is constantly liaison with the business and industries to update prospective employers of the skill levels of the students and secure commitment for campus placements.

The ACE assists students securing positions among leading national corporations as well as providing contacts for jobs and higher education.

In addition to provide up-to-date career information, employment trends, salary statistics, developing, job search techniques, coordinating on-campus recruitment, the Placement Cell maintains listing of part-time jobs and summer/vacation employment opportunities.

Some of the companies which have sought our students:

LML	Reliance India	Sahara India	ASML
Airtel	Hicks	Coca Cola	Zenit
Wipro	Astra IDL	Dabur	Here Technologies
NIIT	Idea	Kotak Mahindra	(USA)
Pepsi	Bank of America	Rida Communication	
Ranbaxy	HCL	BHEL	

Scholarships

Scholarships are provided to SC/ST/OBC as per the govt. rules & selected students based on their performance and financial conditions. Such students are either nominated by the scholarship committee or through test/interview.



ADMISSION PROCEDURE

Eligibility pertains to the admission policies of Dr. BR. Ambedkar University, Agra.

However, ACE priorities excellent students for quality education.

- B.Ed. admission is guided by state level entrance examination (upbed.in).
- For D.El.Ed. Course as per the guidelines of DIET.
- Students are offered seats in accordance with their order of merit.
- Admission to other UG
- courses one may contact admission office of the college.

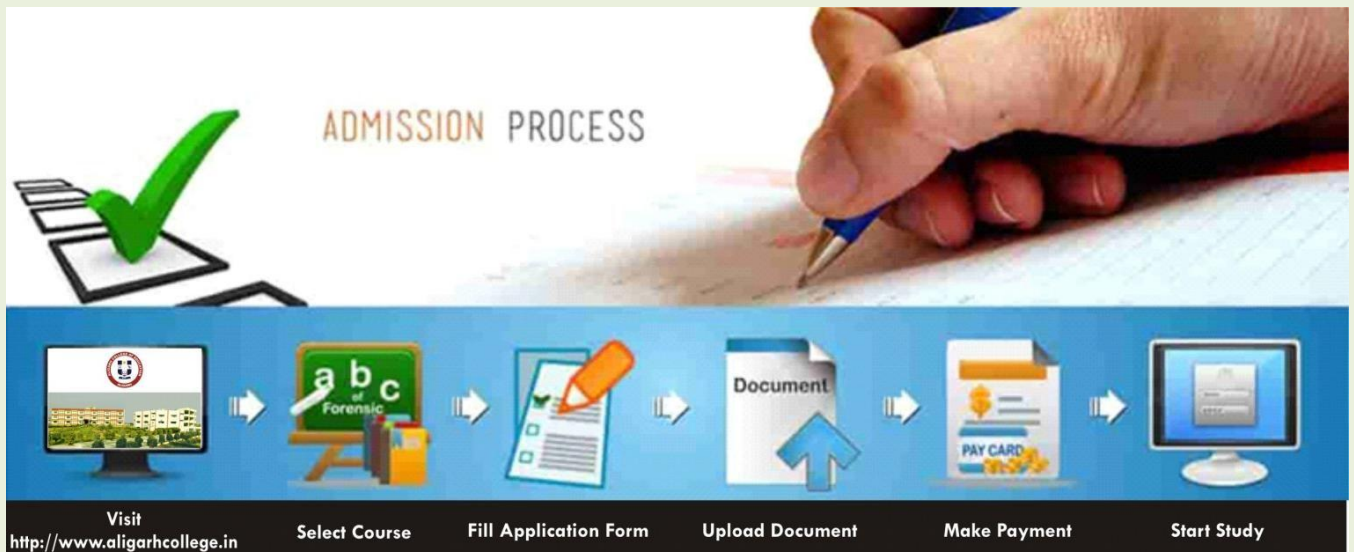
At the Time of Admission Documents Required

At the time of admission, applicants must submit the following:

1. Attested copies (by Notary) of Xth, XIIth and graduation mark sheets and certificates, three copies of each.
2. Five passport size photographs.
3. Original migration and Transfer Certificate(s).
4. Original Character Certificate.
5. Six self-addressed envelopes with Rs. 5/- stamps pasted.
6. Address proof of applicant and parents/guardian (if parents are not alive).

Courses Offered

Sr. No.	Course Name	Duration
1.	B.Ed.	Two Years
2.	D.El.Ed.	Two Years (Four Semester)
3.	B.A.	Three Years
4.	B.Com	Three Years
5.	B.Sc. (ZBC & PCM)	Three Years
6.	B.Sc. (Biotech)	Three Years
7.	B.B.A.	Six Semester
8.	B.C.A.	Six Semester



1. Student has to come personally to the College for admission within the prescribed working days.
2. After the verification procedure is over, the student has to fill the online/offline admission form.
3. At the time of admission student should provide all original documents for verification along with two attested photocopies.
4. Then the student has to pay the annual fees through online /offline payment mode only within the next 2 days.

If the fees are not paid within the given time, the admission may be cancelled.

The student finally has to submit the admission form, print copy of payment of admission fees and related documents to the office immediately.

The student must be present in person at the time of admission. Without the student, no parent or guardian will be entertained for admission process.

No student will be entertained after the given time for admission is expired.

We are happy to announce that from academic year 2020-21 the admissions of International Students and NRI Students will be happened at our college level only. For the same, Students should visit our college website: www.aligarhcollege.in

DISCIPLINE RULE

An admission to the College carries with it the presumptions that students will conduct themselves as responsible members of the academic community. Every student should behave with discipline and must reflect a sense of responsibility within and outside the College campus. Academic misconduct as well as behavioural misconduct is strictly prohibited and any student indulging in the same shall face strict disciplinary action. Recording of any electronic images in the form of photographs, audio or video recording of any person without the person's knowledge, when such recording is likely to cause

injury, distress, or damage the reputation of such person, is prohibited in any part of the College premises. The storing, sharing or distributing of such unauthorized records by any means is also prohibited, failing which the student will be liable for disciplinary action.

1. Each student shall be bound by all the rules and regulations made by the College, the Governing body, UGC and by the Dr. Bhimrao Ambedkar University from time to time.
2. Ragging is strictly prohibited. Any student found indulging in ragging in any form, directly or indirectly, within or outside the campus will face strict disciplinary actions as per the UGC Regulations on Curbing the Menace of Ragging, 2009, and shall also be liable to be rusticated from the College.
3. Each student is required to apply for the issuing of Identity Card and the Library Card from the Library, immediately after confirmation of his / her admission.
4. No book from the library will be issued without the Library Card and the Identity Card.
5. Each student should wear the Identity Card round the neck while on the campus and should produce it when demanded by an authority.
6. Each student should wear the Identity Card while participating in any event like, sports, co-curricular and extra-curricular activity, industrial visits, competitions, seminars, workshops, conferences etc.
7. Any student found misbehaving on the campus or behaving arrogantly, violently towards the faculty, staff or fellow students will be liable for disciplinary action and shall be severely punished.
8. Smoking, use of alcohol or narcotic drugs, illegal possessions or use of weapons is strictly prohibited in campus. Any student found indulging in any such acts shall face disciplinary action which may extend to rustication of the student from the College.
9. Students are required to take good and reasonable care of the College property. Any student found guilty of damaging or misusing the property, infrastructure, furniture, vehicles on the campus, books, equipment, computers etc. shall be liable to disciplinary action as well as reimbursement to the College for any loss or damage caused there by.
10. No student is allowed to paste, stick or put any notices, brochures, posters etc. on the notice board, walls, staircases etc. of the College without the prior permission from the concerned authority.
11. No student or group of students can form any club, association etc. or organize event, activity etc. or collect any funds or subscription without prior permission of the Principal.

12. No student or group of students can invite any person to address or entertain the students of the College, or interact with media on behalf of, or about the College without prior permission of the Principal.
13. No student or group of students is allowed to enter into verbal or written agreements or contracts that support to bind, obligate or create liability of any kind for the College. The College will hold all such students individually liable for any financial or legal consequences or damages that may result from such unauthorized acts.
14. No student is allowed to use any mobile phone or any other electronic gadget in the classroom, library, laboratory or Audio-Visual Hall without prior permission of the concerned authority.
15. Carrying any valuables, or expensive mobiles, vehicles etc. on the College campus will be at the risk of the students and the College authority will not accept any responsibility of any loss or damages of such valuables of the campus.
16. Every student should read the notices displayed on the College notice boards and College website from time to time. Each student should strictly follow the deadlines with respect to form-filling, application-submission, class attendance, examination schedules, class assignments etc., failing which the College will not be responsible for any loss incurred by the student there by.
17. The College also reserves the right to take disciplinary action in any other appropriate situation not set out in these rules and the decision of the College authority shall be final and binding on each student.
18. Admission of a student will be cancelled at any point of time in case of-
 - a) Not submitting the required documents in time.
 - b) Failing to fulfill required eligibility criteria of the programme.
 - c) Submission of fake or incorrect documents.
 - d) Admission gained by resorting to fraudulent means, illegal gratification or any unfair practice detected at any stage during the entire program.
 - e) Not paying the stipulated fees on time.
19. Students are required to apply 3 days in advance to obtain certificates or documents, such as, Bonafide Certificate, Transfer Certificate, Concession forms etc. This will enable the College office to prepare and keep it ready.
20. The College authorities or Teacher will provide recommendation letter only to those students who have been regular in classroom, maintain 75% attendance and participating in various College co-curricular and extra-curricular activities.

RULES OF ATTENDANCE

1. Each student must have attended **at least 75% of the total number of the lectures** conducted in the class. The student will not be eligible to appear for the Semester-end Examination if one fails to put in the required attendance.
2. Each student should be punctual and must be in the classroom at the commencement of the lecture.
3. Stipulated attendances, completion of assignments, mid-term Examination are mandatory components for becoming eligible to appear for the Semester-end Examination.

ANTI RAGGING CELL

Anti-Ragging Measures:

Ragging is strictly prohibited at Aligarh College of Education. Any student found indulging in ragging in any form, directly or indirectly, actively or passively, or being a part of conspiracy to promote ragging, within or outside the campus, would face strict disciplinary action by the College, and will be liable to be punished as per the UGC Regulations.



Ragging in all its forms shall be totally banned in the entire College premises, including its departments, constituent units including academic, residential, sports, canteen etc., whether located within the campus or outside and in all means of transportation of students whether public or private.

Aligarh College of Education is an educational institute and is committed to maintain a learning environment free from discrimination, exploitation and harassment and unjust practices.

A Meaning of Ragging:

'Ragging' constitutes any of the following acts

- a) Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student
- b) Indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher/junior student or any other student
- c) Asking any student to do any such act which the student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique of a fresher / junior student or any other student.

B Punishable Ragging Offences:

1. Abetment to ragging
2. Criminal conspiracy to rag
3. Unlawful assembly and rioting while ragging
4. Public nuisance created during ragging
5. Violation of decency and morals through ragging
6. Injury to body, causing hurt or grievous hurt
7. Wrongful restraint
8. Wrongful confinement

9. Use of criminal force
10. Extortion
11. Criminal trespass
12. Offences against property
13. Criminal intimidation
14. Attempt to commit any or all of the above mentioned offences against the victim(S)
15. Physical or psychological humiliation
16. All other offences following from the definition of 'Ragging.'

C Disciplinary Action in the event of Ragging

The Anti-Ragging Committee may, depending upon the nature and gravity of the offence established, impart to those found guilty of ragging, one or more of the following punishments-

- a) Suspension from attending classes and academic privileges
- b) Withholding / withdrawing scholarship / fellowship and other benefits
- c) Debarring from appearing in any test / examination or other evaluation process
- d) With-holding results
- e) Debarring from representing the institution in any regional, national meet, tournament, youth festival etc.
- f) Suspension / expulsion from the hostel
- g) Cancellation of admission
- h) Rustication from the institution for a period ranging from 1 – 4 semesters
- i) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period
- j) The committee further reserves the right to take any other disciplinary action in appropriate circumstances as may be deemed fit in the given situation
- k) Fine ranging between Rs.25,000/- to Rs.1,00,000/-
- l) Collective punishment – when the person committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment
- m) The committee further reserves the right to take any other disciplinary action in appropriate circumstances as may be deemed fit in the given situation.