



Yearly Status Report - 2016-2017

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	ALIGARH COLLEGE OF EDUCATION
Name of the head of the Institution	RUBINA SHAHNAZ
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0571-2701571
Mobile no.	7060291138
Registered Email	info@aligarhcollege.in
Alternate Email	ahmadshameel@yahoo.com
Address	Kasimpur Tiraha, Chherat, Anoopshahar Road, Aligarh 202122
City/Town	ALIGARH
State/UT	Uttar pradesh
Pincode	202122

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr. Rubina Shahnaz			
Phone no/Alternate Phone no.		05712701571			
Mobile no.		7060291138			
Registered Email		khan.rubina44@yahoo.com			
Alternate Email		principal.ace@yahoo.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://aligarhcollege.in/wp-content/uploads/2018/02/SAR-Aligarh-College-Of-Education.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://aligarhcollege.in/wp-content/uploads/2021/06/Academic-Calendar-2016-17.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.88	2014	10-Jul-2014	09-Jul-2019
6. Date of Establishment of IQAC			19-Jan-2013		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by		Date & Duration		Number of participants/ beneficiaries	

IQAC		
ISO Certificate	16-Sep-2015 1	1
IQAC meeting	15-Apr-2017 1	9
IQAC meeting	13-Jan-2017 1	11
IQAC meeting	15-Oct-2016 1	10
IQAC meeting	16-Jul-2016 1	12
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

50000

Year

2016

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Conducted Workshop on Creative Writing Skill for faculty members on 15.9.2016 by Dr. Sohail Ahmad 2 Career Counselling and Admissions Workshop was conducted by the AlBarkaat Institute on 25.2.2017, Mr. Baber Mushtaq Miss Faiza Nab were

Resource Persons 3 Symposium on Impact of demonatisation was conducted on 31.1.2017 4 Health camp on cancer awareness was organised on 15.2.2017 by Dr. Mohsin Raza 5 International women day was celebrated on 8th March 2017, Prof. Anwar Jahan Zuberi and Prof. Zakia Siddiqui were Resource Persons

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conducted regular internal assessment	Regular sessionals and remedial classes were conducted
Installation of CCTV Cameras	Cameras installed in few class rooms
Purchase of books and lab. equipments	Purchased some books and few equipments and some items are still pending
Purchase of Sport Equipments	Purchased few sports equipments
Charitable Works	Blanket distribution drive was conducted
Community Service Activities	Organised Health Camp on Cancer Awareness
Environment Friendly Activities	Planted sixty trees on world environment day
Practice Teaching of BEd students	One month observation for BEd I year and four months practice teaching was conducted for BEd final year students
To conduct workshop/seminar/symposium	Conducted two workshops and one symposium
Improvement and Teaching Learning	Conducted five guest lecturers in different departments
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

09-May-2017

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College strictly follows the curriculum designed by the Dr. B.R Ambedkar University, Agra. The faculties of various departments at the point of entry of students inform them about the syllabus, time table and other rules through an Orientation Programme and also during class hours. All departments monitor progress of their students through continuous assessments like presentations, practicals, projects and performance in the internal assessments. College takes extra initiatives to improve the English communication skills of the students by arranging special classes and lectures for improving their reading, writing, speaking and listening abilities. After internal assessments teachers diagnose weak students and special remedial classes are arranged for those students. Apart from this, the college takes initiatives to improve the learning horizon of the students by providing them opportunity to gain knowledge through lectures from various experts on a variety of topics.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Career Guidance Programme	25/02/2017	68

Art and Craft	21/03/2017	19
Literary Activities	08/09/2016	97
Basic Computing	04/08/2016	88
Aptitude Test	18/10/2016	19
Teacher Training	01/12/2016	19
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEEd	Teacher Training Programme	19
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback is collected anonymously. The feedback is categorized into two sections, feedback on course content and general feedback about the college and teachers. The feedback is collected on the prescribed performa and later the data is transferred to excel for graphical presentation. Feedbacks received are discussed in the internal meetings and recommendations are implemented. The general suggestions about the college are summarized and discussed with the Principal and IQAC coordinator. The suggestions received from the students are discussed in the meeting of the Internal Management Committee and actions to be taken are drafted. The recommendations are then forwarded to the Principal and coordinator.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	ZBC, PCM & Biotechnology	420	8	5
BCom	Commerce	60	6	5
BA	Arts & Humanities	60	12	11
BEEd	Teacher Training	50	13	8

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	120	Nil	12	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	14	Nil	Nil	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institution is an academic platform providing a multi-dimensional approach after the home environment. At the beginning of the academic session, the college conducts orientation programmes for the new students, where they are acquainted with the rules and regulations of the institution, its goals and mission, introduction of faculty members of various departments, college facilities and the regulations of the affiliating university. The subject wise names of the faculty members are displayed on the College notice board. Also their names were given in the time table which was displayed in the notice board of every department. Students are mentored on psychological or emotional aspects, goal setting and career paths and academic subject knowledge support. To provide a variety of experiences, the college takes initiatives to organize workshops and seminars and lectures. In order to maintain personality balance psychologically and emotionally proper counseling and redressal cells were established in the college. This is done by internal faculty members and also by arranging special lectures from external experts. Regarding mentoring on career aspects, mentors regularly mentor the students on career opportunities, advancements, placements and other issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
120	12	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	12	12	7	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
---------------	---	-------------	--

Nil	NIL	Nil	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	004	3 Year	20/02/2017	14/07/2017
BCom	007	3 Year	20/02/2017	25/05/2017
BA	001	3 Year	20/02/2017	10/06/2017
BEd	014	2 Year	30/05/2017	24/03/2018
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- The teaching pattern and evaluation system in the college has been working in place with a predetermined planned way of execution where any student who has been admitted in the college is monitored throughout the year by the sessional tests conducted, assignments submitted, presentations, practical exams etc., all of which is accounted for academic performance.
- The attendance, sessional tests, assignments, viva and practicals are considered to award internal marks.
- Information about tests is shared with students along with teacher remarks on weak aspects of the student.
- Internal Assessment marks are displayed on the notice board to keep the students well informed.
- Remedial classes are conducted by the college as a regular exercise. The annual exams are conducted as per the Dr. B.R. Ambedkar University announcements. In case if a student is unable to score the required marks the university provides an opportunity to appear in the Re-examination. Along with academics, co-curricular Extra-curricular activities are also given due importance throughout the year. Cultural, literary activities, sports activities, Scout Guide camps are also conducted.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is as per the calendar of its affiliating body Dr. B.R. Ambedkar University is uploaded on the college website every year. On the basis of this calendar, the college plans its annual events such as IQAC meetings, orientation day, College Annual Day, scout guide camp, practice teaching, sessionals, celebration of special days etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://aligarhcollege.in/wp-content/uploads/2021/06/Student-Performance-and-Learning-Outcome-2016-17.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

			examination		
005	BSc	ZBC, PCM & Biotech	22	22	100
009	BCom	Commerce	14	14	100
003	BA	Arts & Humanities	9	9	100
108	BEd	Teacher Training	9	9	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Nil

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	NIL	Nil	Nil
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Creative Writing skills for faculty members	English	15/09/2016
Lecture on Blooms Taxonomy	Education	29/10/2016
Lecture on Theories of Human Geography	Geography	04/11/2016
Ethical Foundations of Human Rights a lecture on Human rights day	Political Science	10/12/2016
Symposium on Impact of Demonetization	Commerce	31/01/2017
Health camp on cancer awareness	Science	15/02/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Science	1	0
International	Education	1	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	1
Botany	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Interaction between plant symbionts, bio-organic waste and antagonist ic fungi in the management of Meloidogyne incognita infecting chickpea	Safiuddin Ansari	Journal of the Saudi Society of Agricultural Sciences	2016	9.5	Aligarh Muslim University	4

Environmental Awareness Programme Impact on secondary school children (Attitude Behaviour)	Rubina Shahnaz	Lambert Academic Publication	2016	0	Aligarh College of Education	Nil
Impact of Foliar Application of Fly Ash on Potato Crop	Safiuddin Ansari	Journal of Functional And Environmental Botany	2017	2.3	Aligarh Muslim University	1
Range of Microbial Disease Complexes with Meloidogyne Species and Role of Botanicals in Management	Safiuddin Ansari	In Book: Kumar V., Kumar M., Sharma S., Prasad R. (eds) Probiotics and Plant Health. Springer, Singapore. https://doi.org/10.1007/978-981-10-3473-2_16	2017	1.3	Aligarh Muslim University	2
Education and Woman : Islamic Perspective	Rubina Shahnaz	International Journal of Advanced Research, Ideas and Innovations in Technology	2017	0	Aligarh College of Education	Nil

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	Nil	1	1	19
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Scout Guide camp	????? ?????????? ????? ????????, ????????? ??? ???????	2	8
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	Aligarh College of Education	Int. Yoga Day	5	62
World Environment Day	Aligarh College of Education	Tree plantation Drive	2	64
Womens Day	Aligarh College of Education	Int. Womens Day Celebration	2	52
Republic Day Celebration	Aligarh College of Education	Republic Day Celebration	3	99
Swacch Bharat Abhiyaan	Aligarh College of Education	College Campus Cleanliness Drive	5	91
Birthday of Late Dr.Sarvapalli Radhakrishnan	Aligarh College of Education	Teachers Day Celebration	2	53
Independence Day Celebration	Aligarh College of Education	Independence Day Celebration	3	85
Human Rights	Aligarh	Human Rights	2	37

College of
Education

Day

[View File](#)**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	B.Ed. training	Janta Inter College, Cherrat	01/12/2016	28/02/2017	9
Internship	B.Ed. training	Janta Inter College, Cherrat	01/12/2016	31/12/2016	8
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1649994	1645685

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6945	163457	189	9038	7134	172495
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	87	1	50	1	1	8	4	40	0
Added	0	0	0	0	0	0	0	0	0
Total	87	1	50	1	1	8	4	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.8	0.79	15.69	15.66

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

ACE came into existence in 2005 to provide quality education for overall development of the students to support college vision, mission and objectives. ACE has proper Infrastructural facilities such as class rooms, Laboratories, library, auditorium, sports room and other facilities. Every department has been provided with sufficient class rooms for conducting theory classes. Staff rooms, laboratories, separate wash room for girls and boys, girl's common room, canteen for students and staff members. Principal cabin, Directors room, offices are some of the facilities established. Every floor has some classrooms which are equipped with full facilities required for teaching learning. All the classes are Wi-Fi enabled. Parking facilities are available both for staff and students. Indoor requirements of sports are taken care of by the sports committee. Sports equipment is provided to students and staff members in their free time. Library is kept open during college hours both for students and staff. Computer networking, server maintenance, installation of software, minor Hardware problems are resolved by college technical support. Separate computer maintenance technical staff is appointed to take care of computer lab requirements. Attendants and multi-tasking staff have been appointed by the college to take care of the maintenance of the building. All the departments take care of maintenance of their laboratory equipment.

<http://aligarhcollege.in/wp-content/uploads/2021/06/Procedure-and-Policies-2016-17.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Under Meritorious Student Scheme	1	15000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Arts and Craft	21/03/2017	25	Aligarh College of Education
Career Guidance	25/02/2017	82	Aligarh College of Education
Teacher Training	01/12/2016	19	Aligarh College of Education
Diya Making Competition	22/10/2016	72	Aligarh College of Education
Aptitude Test	16/10/2016	42	Aligarh College of Education
Literary Activities	08/09/2016	64	Aligarh College of Education
Basic Computing	04/08/2016	90	Aligarh College

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
18	18	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Day	College level	68
Gandhi Jayanti	College level	47
Patriotic Songs Competition on Independence Day	College level	45

Slogan Writing Competition on World Literacy Day	College level	52
Debate Competition on Hindi Diwas	College level	17
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NIL

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

<p>Decentralization is having a significant impact on policy, planning and management. It is a means of improving the efficiency of the education system and the quality of educational services through participative management practices. Our Institution practices decentralization and participative management where the principal is the sole authority of the institution.</p> <p>Students are empowered to play an active role in co curricular and extracurricular activities, and social services. The institution promotes a culture of participative management by involving the staff and students in various activities. There are different committees such as, Womens Cell, Anti ragging committee, grievance cell, cultural committee etc. in which students and teachers participate and take active part. The College core committee formulates common working procedures and entrusts the implementation through various departments. The department or committee incharge manages the activities of the department and keeps track of co curricular and</p>

extracurricular activities in the College. Other units of College like sports, library, labs, counselling services etc. also operate under the guidance of the various committees and also students are involved in the decision making process to some extent.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Principal of the College along with the admission committee carry out the admission process. Financial help is offered through the flexibility in payment of fees in easy installments for the needy students. Economically poor students are provided with scholarships by the Trust. The students are guided to opt for the right choice of subject combination at the time of admission according to their performance in the last exam.
Human Resource Management	All human resources available within the College is deployed and engaged according to one's aptitude, abilities and skills. The College has a well maintained attendance and leave record system for the teaching and nonteaching staff. The teaching and non-teaching staff have well assigned job specifications and are regularly monitored.
Library, ICT and Physical Infrastructure / Instrumentation	The College library is enabled with free WiFi facility. New books are added every year for the requirement of teaching learning process. The Library has more than 7000 books, journals, reference books, encyclopedias, magazines, newspapers etc. ICT: Usage of teaching and learning process LCD projector is installed in the Auditorium. Physical Infrastructure: conventional blackboards were replaced with green and whiteboards..
Research and Development	To enhance the teaching quality the teaching faculty were constantly motivated to take up research work. College also takes initiatives to motivate the faculty members to participate and present papers in national and international seminars/conferences/workshops, publish research articles, book chapters and books. The faculty members are also

	encouraged to enroll in FDPs, PDFs and Ph.D programs.
Examination and Evaluation	The College follows the annual examination system as per university norms. The College follows continuous assessment of student's performance through internal assessments, assignments, project works, attendance, presentations, practicals, viva exam, etc. along with the traditional written examination. The external evaluation process is done in accordance with the performance of the students during the year end exams, viva and practicals.
Teaching and Learning	College constantly tries to improve the quality of education that is imparted by implementing various tools and methods required for modern teaching. Workshops, seminars, guest lectures, internal assessments, PPT Presentations are a regular part of the teaching learning system. Regular feedback is obtained from students for improving teaching learning methods.
Curriculum Development	The College is affiliated to Dr. B.R. Ambedkar University, Agra and follows the curriculum as prescribed by the University. The IQAC ensures quality in Curriculum development through regular meetings among the teaching staff regarding academic affairs and collecting feedback from various stakeholders.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implemented whatsapp message system for dissemination of information including regular notice to all stakeholders. All the recruitment notices of teaching positions are advertised in newspapers and a selection committee is conducted.
Administration	Administrative offices of the college have proper wifi facility along with computers. All records of various administrative departments are maintained in computers. A lot of governing body resolutions are done by circulation via email which is necessary to expedite necessary administrative decisions.
Finance and Accounts	The accounts of the College are maintained under a cash basis of accounting. Fees are by cheque and by

cash methods as majority of the students belong to remote areas and dont have access to online banking. Daily cash collection and payment reports are generated from the software and recorded in the cash book later which is posted to various ledgers. Staff salary along with their profile is maintained in the college records.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Dr. Rubina Shahnaz	Workshop on Creative Writing Skills	Aligarh College of Education	Nil
2016	Dr. M.S.A. Khan	Workshop on Creative Writing Skills	Aligarh College of Education	Nil
2016	Dr. Khursheed Alam	Workshop on Creative Writing Skills	Aligarh College of Education	Nil
2016	Dr. Safiuddin	Workshop on Creative Writing Skills	Aligarh College of Education	Nil
2016	Dr. Mahmood Khan	Workshop on Creative Writing Skills	Aligarh College of Education	Nil
2016	Prof. Ziaul Islam	Workshop on Creative Writing Skills	Aligarh College of Education	Nil
2016	Ms. Sheeba Khan	Workshop on Creative Writing Skills	Aligarh College of Education	Nil
2016	Dr. Uzma Rafi	Workshop on Creative Writing Skills	Aligarh College of Education	Nil
2017	Dr. Nishat Anjum	Symposium on Impact of Demonetization	Aligarh College of Education	Nil
2017	Dr. Sohail Ahmad	Symposium on Impact of Demonetization	Aligarh College of Education	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
------	--------------	--------------	-----------	---------	-----------	-----------

	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2016	Workshop on Creative Writing Skills	Nil	15/09/2016	15/09/2016	8	6
2017	Symposium on Impact of Demonetization	Nil	31/01/2017	31/01/2017	11	7
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	9	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
College takes initiative to provide Registration free services by organising seminars/workshops/symposiums/conferences for its Faculty Members for professional development. Free transportation facility is provided to all teachers who attend professional development programmes within the city	PF Scheme for some Non teaching staff members	Scholarships and fee discount given to economically backward and meritorious students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is done after every year where the auditing team checks the income received from the students which is recorded in the software and reconciled with the fees that are to be received according to class wise. Cash

book is checked with the help of bank statement and vouchers maintained by the institution along with physical cash verification. Reports of Income and Expenditure statements are submitted to the Chartered Accountant who prepared the statement and other reports for the institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Crescent Charitable Trust, Aligarh	50000	Charity work and college events
View File		

6.4.3 – Total corpus fund generated

50000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	IQAC and College Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Many points of agenda were discussed during the meeting to improve the College in many areas like infrastructure, discipline, extracurricular activities and performances of the students. The College always invites Suggestion for improvement from the parents and the stakeholders and the suggestions obtained from them is always given due importance. For this a suggestion box is placed in the reception area. 2. Teachers of different departments stay in contact with parents in case of discipline related issues, attendance and performance. 3. Parents are encouraged to visit college to collect information regarding their wards performance. They are also allowed to communicate with teachers on the phone.

6.5.3 – Development programmes for support staff (at least three)

1. Development of moral and ethical values like transparency, honesty, loyalty and hard work through regular meetings and talks 2. Encouraging staff and faculty to regularly work for professional growth. 3. By organizing staff and faculty development programs.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Organizing various lectures and workshops both for faculty and students. 2. By adding value-added courses. 3. Preparation has been started for starting D.El.Ed programme.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes

d)NBA or any other quality audit

No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Orientation Programme	16/07/2016	01/08/2016	01/08/2017	37
2016	Campus Cleanliness Drive	16/07/2016	10/10/2016	10/10/2016	91
2016	Lecture on Theories of Human Geography	15/10/2016	04/11/2016	04/11/2016	42
2016	Human Rights Day	15/10/2016	10/12/2016	10/12/2016	48
2017	Health Camp on Cancer Awareness	13/01/2017	15/02/2017	15/02/2017	105
2017	International Womens Day	13/01/2017	08/03/2017	08/03/2017	48
2017	World Environment Day	15/04/2017	05/06/2017	05/06/2017	64
2017	International Yoga Day	15/04/2017	21/06/2017	21/06/2017	62

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2017	08/03/2017	36	10
Human Rights Day	10/12/2016	10/12/2016	70	19

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

All filament bulbs were replaced by CFL and LED bulbs to save electrical consumption.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
-----------------	--------	-------------------------

Ramp/Rails	Yes	Nil
Physical facilities	Yes	Nil
Rest Rooms	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	26/12/2016	1	Blanket Distribution Drive	Blankets were given to poor families individuals	12
2017	1	1	15/02/2017	1	Health Camp on Cancer Awareness	Various factors causing cervical cancer breast cancer and their remedial measure were discussed	86

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct handbook for students, faculty and staff	27/07/2016	Few changes were made in the previous year roll book

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree plantation drive	05/06/2017	05/06/2017	64
Celebration of International Yoga Day	21/06/2017	21/06/2017	62
Campus Cleanliness Drive	02/10/2016	02/10/2016	91
Teachers Day Celebration	05/09/2016	05/09/2016	53

Children Day Celebration	14/11/2016	14/11/2016	91
Diwali Celebration	26/10/2016	26/10/2016	65
Card Making on X-Mass New Year	24/12/2016	24/12/2016	87
Republic Day Celebration	26/01/2017	26/01/2017	99
Independence Day Celebration	15/08/2016	15/08/2016	85
Human Rights Day	10/12/2016	10/12/2016	37
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plantation of 60 trees on world environment day.
- Cleanliness drive on Swachh Bharat Abhiyan on 2nd October.
- Groundwater recharges by digging a pit in the college campus.
- Dustbins were installed all over the campus.
- Making provision for water and birds feed during harsh summers.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: College Campus Cleanliness Drive Purpose of this Drive was-

- To instill a sense of social responsibility in students.
- To teach dignity of labour.
- To make them understand the importance of sanitation and hygiene.
- To engage the students in meaningful service that meets community needs.
- To equip the students with skills, attitude and knowledge to work with the disadvantaged sections of society.

Since the purpose of education is not just preparing the students for a livelihood but also to make them good citizens and above all good human beings. Values of caring and sharing with the less privileged are one of the important elements of such education. It is our collective responsibility to empower the underprivileged so that they can live with respect and dignity. It is our duty to uphold the human rights of all disadvantaged sections of society. Our college encourages a lifelong ethic of community service. Another Best Practice is "Promotion of Girls Education" under the scheme "Beti Bachao Beti Padhao" Objectives of this programme are-

- To improve backwardness and discrimination through proper education.
- To promote girl education by enrolling more girls in the college.
- To contribute to the girls literacy rate by increasing enrollment of girls in higher education.
- To make them problem solvers and independent.
- To make them aware about women rights and reservations.
- To provide financial assistance to economically backward girls for their education.

For the promotion of Girls education and empowerment the college organizes various activities throughout the year.

- Arranged lecture on Human Rights Day for enabling girls students to be aware of laws available for protection of women.
- Every year special focus was made on Women rights on every Human rights day.
- A lecture on International Women Empowerment Day was organized by the College on 8th March 2016.
- The college has a well established Women Cell with senior lady faculty as its coordinator and two other lady teachers as its members. Girls visit and discuss their problems with the committee members and actions are taken to resolve their issues.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://aligarhcollege.in/wp-content/uploads/2021/06/Criteria-7-Best->

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Aligarh College of Education believes that the twenty-first century is the century of knowledge. Only those nations and communities will survive and succeed that build themselves by understanding the dynamics of knowledge and create true knowledge societies. The colleges were established with the following aims and objectives: • To provide professional, technical and practical training in various fields in order to create the workforce so much in demand in the contemporary world. • To hone the intellect of the youth of today, and endow it with the qualities required for succeeding and excelling in the world of both academics and business. • To instill in the minds of young men and women a desire to strive for individual success even as they learn to work for the progress of the nation and the world. Colleges also support professional development and training of our staff and administrators and encourage and nurture intellectual curiosity in our students by focusing on overall development of students. The quality of our academic programmes is central to our educational mission. We set high standards for ourselves in all of our actions and activities, assess our performance and acknowledge both individual and group contributions to the fulfilment of our mission. Our policies, programmes and actions affirm the worth and personal dignity of every member of the college community and contribute to a campus climate of civility, collegiality, trust, and understanding. We take pride in the diversity of our community. The College has made concerted efforts to provide a variety of knowledge and experiences to teacher's as well as student's. Mentoring is also an integral part of their grooming to become good citizens as well as academicians. We value idealism, innovation and creativity and regularly reexamine our programmes and practices so that all areas of college life will be continually improved and renewed.

Provide the weblink of the institution

<http://aligarhcollege.in/wp-content/uploads/2021/06/7.1.3-Institutional-Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plans • To start DEEd course with effect from the 2017 session. • To hire more qualified staff. • To double the number of admissions as compared to 2016. • To organize a health camp. • To increase admissions in the B.Ed Programme. • To improve teaching learning practices. • To do more for the environment. • To work more on girl education and their scholarships. • To arrange more lectures, seminars and workshops for students. • To arrange more workshops for staff and Faculty development. • To update college website. • To promote more research publication by faculty members.