



## Yearly Status Report - 2015-2016

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
1. Name of the Institution	ALIGARH COLLEGE OF EDUCATION
Name of the head of the Institution	RUBINA SHAHNAZ
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0571-2701571
Mobile no.	7060291138
Registered Email	info@aligarhcollege.in
Alternate Email	ahmadshameel@yahoo.com
Address	Kasimpur Tiraha, Chherat, Anupshahar Road, Aligarh - 202122
City/Town	ALIGARH
State/UT	Uttar pradesh
Pincode	202122

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr. Rubina Shahnaz			
Phone no/Alternate Phone no.		05712701571			
Mobile no.		7060291138			
Registered Email		khan.rubina44@yahoo.com			
Alternate Email		info@aligarhcollege.in			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://aligarhcollege.in/igac/aqar/">http://aligarhcollege.in/igac/aqar/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://aligarhcollege.in/wp-content/uploads/2021/05/Plan-Action-15-16.pdf">http://aligarhcollege.in/wp-content/uploads/2021/05/Plan-Action-15-16.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.88	2014	10-Jul-2014	09-Jul-2019
<b>6. Date of Establishment of IQAC</b>			19-Jan-2013		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
IQAC Meeting		18-Jul-2015 1		10	

IQAC Meeting	06-Oct-2015 1	12
IQAC Meeting	01-Jan-2016 1	12
IQAC Meeting	04-Apr-2016 1	12
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Workshop on IT Skill Training Programme for staff and faculty members conducted on 25.8.2015

Free Computer Literacy Programme for School children conducted from 4 to 9th January 2016

Workshop on Learning Abilities and use of ICT in School education conducted on 24.1.2016

Lecture on Women Empowerment under the constitution of India on the occasion of International Women Day on 8th March 2016

Discussion on Does Science matter for Muslims Today held on 18.6.2016

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Conducted regular internal assessment	Sessionals were conducted three times in a year also remedial classes were conducted
Internship of students	B.Ed. students sent for two months practice teaching
Purchase of Books and Labs. Equipments	Purchased some books and few equipments and some are still pending
Sports Activity	Organised Variety of Sports and other activities in a one week parwaz celebration
Distribution of Calendar and Diaries	Successfully distributed in the nearby community and schools, staff members and alumnus
Republic Day Activity	Organised "Sadbhavana Run"
Environment Friendly Activity	Planted fifty trees on World Environment Day
To conduct Scout Guide Camp	Conducted Camp in the month of April
To conduct Workshops	Conducted two Workshops
Improvement in teaching learning	Conducted four Guest Lecturers in different departments
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Board of Trustees of Crescent Charitable Trust	26-Jun-2016

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2016

Date of Submission	19-Apr-2016
17. Does the Institution have Management Information System ?	No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum delivery through a well planned and documented process. The curriculum as well as the academic calendar followed by the college is strictly in the accordance with the academic calendar prescribed by the affiliated university. An academic calendar is submitted by the Principal at the inception of every academic year under the supervision of IQAC. Organized teaching strategy is followed by the teachers to facilitate optimum learning and their activities are judiciously recorded. Student assessment is done on the basis of class tests. Based on their performance in the test results, students are categorized into advanced learners, medium learners and slow learners. Teachers' offers help offers help to the slow learner through the remedial classes. The academic and career prospects of the advanced learners are improved by practice teaching and inter cultural interactive sessions. In addition to this various programmes are conducted for the learners in collaboration with the different universities and colleges, these programmes are helpful in broadening their vision. College also takes initiative to conduct social work activities for the nearby community in order to inculcate social service skill in the staff and students. College regularly organized sports activities and other competitions in collaboration with other institutions. Scout Guide Camp is a regular part of B.Ed. teaching programme. The college has a well equipped library with books, E-books, journals and other resources. The seminars/workshops/symposiums/lectures by respective departments are regularly conducted. The college have grievances redressal mechanism, women's cell, anti-ragging committee, wherein the students can approach for sharing their grievances. A complaint box is hang outside the Reception and prompt action is ensured to solve the grievances. The college have transparent mechanism in the calculation of internal marks. Efforts were made at the initiative of individual departments to complement the curriculum through seminar, assignments, projects and other co-curricular activities. College give special emphasis on IT skill training, personality development skills. The purpose is to meet the requirements of the society and improve the employability of the students. Enriched learning atmosphere and value education strategies are provided both for intellectual and social development. After the completion of every year department wise feedback is collected from the students on the curriculum implementation. The feedback is helpful in faculty and curriculum evaluation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	ZBC, PCM and Biotechnology	01/07/2015
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teacher Training programme	11
<a href="#">View File</a>		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback collection process from the stakeholders: For the overall idea on the syllabi of various courses offered by the university, the college maintains an institutional level feedback report. Every year feedback was collected from various stakeholders like students, teachers and alumni. Feedback on curriculum and teachers is collected mostly from final year students at the end of session on a proforma prepared by our team and later the data is transferred to the excel sheet for graphical representation. Feedbacks about college and curriculum were also collected from the teachers regarding the effectiveness of the course and the curriculum. The feedback format is formulated to analyze the</p>

size of the syllabus and the work load on the students, compatibility of the programme, availability of text books and reference materials, flexibility of the syllabus, availability of e-resources, proportionality of the syllabus to the hours available, application level of the text books etc. On the occasion of Annual Day, the feedback was collected from alumni on a prescribed proforma. Feedback Analysis: The data collected by the IQAC was sorted and consolidated for drafting the analysis report. The data entered in the selected format was then converted into chart form and decoded for the proper comprehension of the matter. A parameter wise analysis has been made and the aspects pointed out by all the stakeholders are considered with special care and attention. The teachers discussed and evaluated the suggestion received from different spheres regarding the curriculum. The suggestions were consolidated to communicate to the teachers who are HODs of different departments. Proper suggestions were formulated to be communicated to ensure the proper redressal of the grievances. Action taken report: The suggestions received through the feedbacks are promptly communicated to the members of IQAC and HODs of various departments. Since the institution is an affiliated college it has to follow the syllabus formulated by the University. The syllabus taught during the academic year 2015-2016 was in tune with the requirements of the students' community. The workload imposed on the first year students was minimized. Proportionality between the course and the time period was properly managed. Environmental studies paper is included to inculcate environment friendly attitude and good human values in the students. The fact that most of the stakeholders are satisfied with the newly introduced syllabus is a positive result of the feedback provided to us.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teacher Training	50	17	11
BA	Arts & Humanities	60	24	15
BCom	Commerce	60	27	15
BSc	ZBC, PCM & Biotechnology	420	38	25

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	93	Nil	11	Nil	Nil

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	9	2	Nil	8
<a href="#">View File of ICT Tools and resources</a>					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Aligarh College of Education focuses on the all round development of its individuals by grooming their hidden talents through a variety of curricular, co curricular and extracurricular activities provided at the institution. For the cognitive growth of students the college provides opportunities for workshops and seminars. In order to maintain emotional and psychological balance, colleges have counseling cells and grievance redressal cells. College takes initiatives to provide skill based training and diversified experiences to the students. This is done by arranging special lectures by inviting various experts from different colleges and universities. Regarding mentoring for knowledge support, a good student teacher ratio is maintained, where teachers of concerned departments maintain a complete record of students with respect to personal information, academic details and co curricular extracurricular details. Mentors regularly guide the students on career opportunities, advancements, placements and other issues. The record contains details about Seminars and Workshops attended by the students, PowerPoint presentations given by the students during class, scout guide camp attended by the students, and other achievements of the students during the year. On the co-curricular front, details of students are recorded with respect to literary activities, sports and other co-curricular activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
93	11	1:8

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	11	10	3	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	014	2	15/05/2016	31/12/2016
BA	001	3	20/02/2016	12/09/2016
BCom	007	3	20/02/2016	31/12/2016



BSc	004	3	20/02/2016	14/07/2017
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The teaching pattern and evaluation system in the college has been effective in a prearranged designed way of implementation where any learner who has been admitted in the college has to go through a continuous evaluation system like internal sessionals, PPT Presentations, assignments work, practical exams etc. which is evaluated for academic performance. The attendance, sessional marks and assignments, are considered to give Internal marks. Information about performance is communicated to students and initiatives are taken to improve any inconsistency in the status of attendance and performance. Parents are welcomed to clear any doubts regarding their ward with the concerned teacher. Marks are displayed on the notice board. The preliminary exams are conducted frequently by following the same norms as done by Dr. Bhim Rao Ambedkar University, Agra which includes mark distribution, schedule declaration, assessment of term paper, preparation of result etc. In case if an apprentice is incapable of scoring the passing marks the university provides an opportunity to the student to appear in re exam by filling re exam form. The topper of each batch (minimum 60 marks) is awarded with a certificate in Annual Function. Along with curricular, co-curricular and Extra-curricular activities are also given due weightage throughout the year. Cultural. literary programmes, sports events, Scout guide activities are organized every year on special occasions. College is also actively involved in charitable works.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

For the smooth functioning of the institution, the College prepares the annual academic calendar as a blueprint for annual activities for the functioning of various departments. Exams are conducted according to the time table notified by Dr. B.R. Ambedkar University • College also serve as an examination centre for the conduct of University exams • University forms the examination panel under the leadership of the Principal of the college. • Professors from various colleges visited to conducted Practical Exams every year • Any discrepancies in results are entertained by the Dr. B.R. Ambedkar University which is represented by the Principal, which is usually a challenge faced by college • There is a lot of discrepancy in announcing of results, marks obtained, processing and procuring of degree certificate, marks card etc., by Dr. B.R. Ambedkar University. In such instances, the Institution leaves no stone unturned and has dedicated a faculty looking into all the discrepancies and clearing any problem arising in due course of time.

## 2.6 – Student Performance and Learning Outcomes

### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://aligarhcollege.in/wp-content/uploads/2021/05/STUDENT-PERFORMANCE-AND-LEARNING-OUTCOMES\\_.pdf](http://aligarhcollege.in/wp-content/uploads/2021/05/STUDENT-PERFORMANCE-AND-LEARNING-OUTCOMES_.pdf)

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
014	BEd	Teacher Training	11	1	9.09

001	BA	Arts & Humanities	27	14	51.85
007	BCom	Commerce	30	29	96.66
004	BSc	Science	25	25	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://docs.google.com/forms/d/e/1FAIpQLSekpx\\_lSq1P0PiuJG3XpPiuctkrG5ZrS75vZEu59CH2RGvXbQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLSekpx_lSq1P0PiuJG3XpPiuctkrG5ZrS75vZEu59CH2RGvXbQ/viewform)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	NIL	Nil	Nil
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop - IT Skill Training Programme	Computer Science	25/08/2015
Lecture - Life Science is a Boon or Bane	Science	24/11/2015
Lecture - Human Rights Day	Education	10/12/2015
Symposium/Workshop - Learning Abilities and Use of ICT in School Education	Education	24/01/2016
Lecture - Indian Philosophers in context with Modernisation	Education	16/02/2016
Lecture - Principles and Objectives of Radioactive waste Management	Science	17/02/2016
Lecture -Women Empowerment under the Constitution of India	Education	08/03/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Environmental Awareness Programme Impact on Secondary School Children (attitude and behaviour)	Dr. Rubina Shahnaz	Lambert Academic Publication ISBN 978-3-659-85523-8	2016	0	Aligarh College of Education	Nil
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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NIL	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	Nil	Nil	24
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Scout Guide camp	????? ?????????? ????? ???????, ?????????? ?? ???????	2	11
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nil	Nil	Nil
No file uploaded.			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day celebrations by P.M. Modi, Govt. Of India	Aligarh College of Education	International Yoga Day	5	64
World Environment Day	Aligarh College of Education	Tree Plantation	2	50
Swachh Bharat Mission	Aligarh College of Education	Swachh Bharat	4	68
College Week Celebration	Aligarh College of Education	Gandhiji Week Activities	4	63
International Literacy Day	Aligarh College of Education	Slogan Writing Competition	2	42
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	B.Ed. training	Janta Inter College	01/12/2015	31/12/2015	12
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
No file uploaded.			

### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1470000	1246236

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or partially)		
NIL	Nil	Nil	2021

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	6466	172436	479	148037	6945
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	87	34	50	1	1	8	3	40	0
Added	0	0	0	0	0	0	4	0	0
Total	87	34	50	1	1	8	7	40	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.2	0.15	0.3	0.38

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

ACE started in the year 2005 to provide quality education for the overall development of the students to support college vision, mission and objectives. College has a lush green campus with proper infrastructural facilities such as
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class rooms, Laboratories, library, auditorium, common room, sports room etc. Each department has sufficient class rooms for conducting classes. Staff room, laboratories, separate wash room for girls boys, first aid room for student sickness, canteen for students and staff members, reception, Principal cabin, offices and Directors room are some of the examples of infrastructure. College has a well maintained wifi enabled Auditorium and classes. Parking facilities are provided to staff and students separately. Indoor requirements of sports are taken care of by the sports committee. Sports room provides sports equipment to student staff during free hours. Library is functional during college hours , and the college library also provides book bank facility to our students. Computer networking, server maintenance, installation of software, minor Hardware problems are resolved by college technical support. Separate computer maintenance technical staff is appointed to take care of computer lab requirements. Multi tasking staff is available all the time for support services and building maintenance. Each department maintains their laboratory equipment and updates stock registers and most of the work is completed during summer break. Building maintenance and electrical maintenance is taken care of by technicians. College also have various committees to look after the discipline and maintenance of law and order inside the campus

<http://aligarhcollege.in/wp-content/uploads/2021/05/Procedure-Policies.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	UP Govt. Scholarship	12	615000
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
English Fluency Programme	07/09/2015	63	Aligarh College of Education
Personality Development Programme	07/09/2015	68	Aligarh College of Education
Environmental Awareness	05/06/2016	53	Aligarh College of Education
Remedial Classes	01/04/2015	11	Aligarh College of Education
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed
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		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
<b>Nil</b>	<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>Nil</b>	<b>Nil</b>	<b>00</b>	<b>0</b>	<b>0</b>	<b>0</b>
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>Nil</b>	<b>Nil</b>
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>College Sports Week, Parvaaz</b>	<b>Inter College</b>	<b>100</b>
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>Nil</b>	<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NIL

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Aligarh College of Education follows the Professional Management approach in managing the Institution. The Professional Management aims at implementing the concept of innovativeness in managing the academic and administrative matters. The Institutions always believe in the practices of decentralisation and participative management. It reflects the college policy regarding office management, academic non academic planning and administrative decision making. Management and Administration collectively plan for the quality initiatives to promote education and excellence to all sections. The Administration promotes participative culture at all levels. Management, Principal, College Development Committees, IQAC Committee, Women Cell, faculty and students all the stakeholders involved in the decentralisation, they work together for efficient functioning of the Institution. The College core committees formulates common working procedures and entrusts the implementation through departments. The department or committee incharge manages the activities of the department and keeps track of co curricular and extracurricular activities in the College. Other units of College like sports, library also operate under the guidance of the various committees and also students are involved in the decision making process to some extent.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College strictly follow the syllabus prescribed by the university. The IQAC ensures quality in Curriculum development through regular meetings, by organizing various curricular and co-

	curricular activities and by collecting feedback from various stakeholders.
Teaching and Learning	Regular classes, internal assessments, practice teaching, presentations, remedial classes, lectures, workshops etc. are regular part of the teaching learning process. Regular feedback is obtained from students for improving the teaching learning process.
Examination and Evaluation	The College follows the yearly system and complemented continuous assessment of student's performance through internal tests, assignments, project works, lectures, workshops, seminars, etc. with the traditional method of written examination system. The external evaluation is done in accordance to the performance of the students during the end term exam.
Admission of Students	The Principal of the College along with the admission committee carry out the admission process. Financial help is offered through the flexibility in payment of fees in easy instalments for the needy students. Economically poor students are provided with free admission by the College authority. The choice of subject combination is offered at the time of admission.
Research and Development	To enhance the teaching quality the teaching faculty were constantly motivated to take up research work, publish papers, write books, participate in seminars/conferences, attend FDPs etc. Faculty members are also encouraged to take admission Ph.D. programmes.
Human Resource Management	All human resources available within the College is deployed and engaged according to one's aptitude and Abilities and skills. College maintains Grievance Redressal Cell, Anti Ragging Committee, Women cell etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implemented whatsapp message and phone call system for dissemination of information including regular notice to all stakeholders.
Administration	All offices have well maintained Computerised system with proper Wifi connection.

Finance and Accounts	Accounts of the College are maintained under the cash basis of accounting. Fees records are maintained by the Finance department. Daily cash collection and payment reports are generated and recorded in the cash book later which is posted to various ledgers. Class wise fees receivable and the actual fees received are reconciled. Staff salary along with their profile is maintained in the system.
Student Admission and Support	University admission policy is strictly followed by the college. Each student to visit our college to take admission in our college is individually monitored and help by our admission team. Special policy and scholarships are available for economically backward students. College gives special attention to the promotion of girls education.
Examination	College serve as an examination centre for University examination. Exams. are conducted every year as per the guidelines received from the University. Practicals are conducted by external examiner prescribed by the University.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Dr. Mehmood	Symposium/Workshop - Learning Abilities and Use of ICT in School Education	Aligarh College of Education	Nil
2016	Dr. Chavi Varshney	Symposium/Workshop - Learning Abilities and Use of ICT in School Education	Aligarh College of Education	Nil
2016	Dr. Rubina Shahnaz	Symposium/Workshop - Learning Abilities and	Aligarh College of Education	Nil

		Use of ICT in School Education		
2016	Dr. M. Sadiq Ali Khan	Symposium/Workshop - Learning Abilities and Use of ICT in School Education	Aligarh College of Education	Nil
2015	Dr. Zia-ul-Haq	Workshop - IT Skill Training Programme	Aligarh College of Education	Nil
2015	Dr. Salahuddin Qureshi	Workshop - IT Skill Training Programme	Aligarh College of Education	Nil
2015	Dr. Mehmood	Workshop - IT Skill Training Programme	Aligarh College of Education	Nil
2015	Dr. Chavi Varshney	Workshop - IT Skill Training Programme	Aligarh College of Education	Nil
2015	Dr. Rubina Shahnaz	Workshop - IT Skill Training Programme	Aligarh College of Education	Nil
2015	Dr. M. Sadiq Ali Khan	Workshop - IT Skill Training Programme	Aligarh College of Education	Nil

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Workshop - IT Skill Training Programme	Workshop - IT Skill Training Programme	25/08/2015	25/08/2015	12	8
2015	Lecture - Life Science is a Boon or Bane	Nil	24/11/2015	24/11/2015	12	Nil
2015	Lecture - Human Rights Day	Nil	10/12/2015	10/12/2015	12	Nil
2016	Symposium/Workshop	Symposium/Workshop	24/01/2016	24/01/2016	12	8

	- Learning Abilities and Use of ICT in School Education	- Learning Abilities and Use of ICT in School Education				
2016	Lecture - Indian Philosophers in context with Modernisation	Nil	16/02/2016	16/02/2016	12	Nil
2016	Lecture - Principles and Objectives of Radioactive waste Management	Nil	17/02/2016	17/02/2016	12	Nil
2016	Lecture - Women Empowerment under the Constitution of India	Nil	08/03/2016	08/03/2016	12	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nil	Nil	Nil	Nil
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	3	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Faculty was exempted from fee registration in all Seminar and Workshops and also free conveyance was provided for attending local seminar and workshop	Provident Fund Scheme	CCT Scholarships

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The books of accounts of institution are audited regularly as per government guidelines. The internal auditor checks all the receipts and payment accounts with the vouchers and other necessary source documents. Finance department also ensures that all statutory payments are made within the stipulated time. In case of any error they are reported by the internal auditors for necessary correction in the books of accounts. At the end of every financial year the external auditor conducts the statutory audit. The audit report is sent to the management for review. The auditor is appointed by the board of trustees. The Last audit was completed on 30.09.2016. Income tax returns are filed every year within the given time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Crescent Charitable Trust (CCT)	200000	INFRASTRUCTURE DEVELOPMENT COLLEGE FUNCTION LAB EQUIPMENT
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6.4.3 – Total corpus fund generated

200000

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	IQAC and Management
Administrative	Nil	Nil	Yes	IQAC and Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Many points of agenda were discussed during the meeting to improve the College in many areas like infrastructure, discipline, extracurricular activities and performances of the students. The College always invites suggestion for improvement from the stakeholders and the suggestions obtained from them are always given due importance. Subject teachers try to solve all the queries of the Parents in case of any discrepancy the Principal and other management try to solve problems on time. Parents remain in contact with teachers to get a record of their wards performance.

6.5.3 – Development programmes for support staff (at least three)

College provides IT skill training programmes to its staff members. College management encourages its staff to participate in activities throughout the year for professional growth. During regular meetings Management gives special attention to the development of humanitarian values and positive work ethics.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of B.A.,B.Com. in 2014 and B.Sc. (ZBC PCM), B.Sc.

(Biotechnology) in 2015. 2. Regular invited lectures, seminars and workshops.  
3. Initiatives for environment friendly activities and community service programmes.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Workshop - IT Skill Training Programme	18/07/2015	25/08/2015	25/08/2015	50
2015	Lecture - Life Science is a Boon or Bane	06/10/2015	24/11/2015	24/11/2015	80
2015	Lecture - Human Rights Day	06/10/2015	10/12/2015	10/12/2015	70
2016	Symposium/ Workshop - Learning Abilities and Use of ICT in School Education	01/01/2016	24/01/2016	24/01/2016	45
2016	Lecture - Indian Philosophers in context with Modernisation	01/01/2016	16/02/2016	16/02/2016	85
2016	Lecture - Principles and Objectives of Radioactive waste Management	01/01/2016	17/02/2016	17/02/2016	75
2016	Lecture - Women Empowerment under the Constitution of India	01/01/2016	08/03/2016	08/03/2016	60

2016	Discussion - Does Science matter for Muslims today	04/04/2016	18/06/2016	18/06/2016	40
2015	Slogan Writing Competition	Nil	08/09/2015	08/09/2015	42
2015	Gandhiji Week Activities	Nil	05/10/2015	10/10/2015	64
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture - Human Rights Day	10/12/2015	10/12/2015	34	20
Lecture - Women Empowerment under the Constitution of India	08/03/2016	08/03/2016	36	22

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Lecture - Principles and Objectives of Radioactive waste Management - 17th Feb., 2016 Tree Plantation - World Environment Day - Aligarh College of education. The College promotes green culture. On the occasion of International World Environment Day college initiated tree plantation not only within the College campus but around the College vicinity too. Apart from this, the college gifted one tree to all resource persons who visited our college. This is a regular practice done by our college to give a message of "Save Trees Save Earth" Eco friendliness to our community.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Physical facilities	Yes	Nil
Rest Rooms	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2015	Nil	1	24/09/2015	1	Road Safety: Save Lives	Road safety	159
2016	1	Nil	04/01/2016	6	Free Computer Literacy Week	School Children	296
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student's Code	01/07/2015	Code of conduct and discipline of students while inside the campus
Teacher's Code	01/07/2015	Code of Conduct and Discipline of Faculty member's on duty in the campus
Employee's Code	01/07/2015	Code of Conduct and Discipline of Non-teaching member's on duty in the campus

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Eid Celebrations	15/07/2015	15/07/2015	45
Independence Day Celebrations	15/08/2015	15/08/2015	75
Raksha Bandhan Celebrations	28/08/2015	28/08/2015	43
Swachh Bharat Mission	02/10/2015	03/10/2015	68
Dussehra Celebrations	21/10/2015	21/10/2015	41
Dipawali Celebrations	10/11/2015	10/11/2015	54
Christmas Celebrations	24/12/2015	24/12/2015	29
Republic Day Celebrations	26/01/2016	26/01/2016	68
Lecture - Indian Philosophers in context with Modernisation	16/02/2016	16/02/2016	49

Lecture - Women Empowerment under the Constitution of India	08/03/2016	08/03/2016	53
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

World Literacy Day Environment Day - Tree plantation by Students staff and administration Planning for rain water harvesting system Less paper use policy Clean and green campus

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Presentation of plant pots to all invited guests as a gesture of eco-friendly initiative. Most staff members use college and public transport to reduce pollution Regular Workshop Seminars and Lectures for academic growth Girl Education and Women empowerment

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://aligarhcollege.in/wp-content/uploads/2021/05/BEST-PRACTICE.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the College includes aims to provide knowledge of the highest standard and achieve overall excellence in all facets of academic and personal development. To foster the humanitarian values, spirit of love, compassion, secularism, universal brotherhood and patriotism are imparted to students. College facilitates holistic development of the younger generation through development of physical, mental and spiritual well being. Moral values and social attitudes are taught and practised in the College campus. The students get requisite lessons that keep their minds ignited for seeking knowledge and are motivated to do well in all spheres of their life. One distinctive practice of the College is the daily morning assembly which is taken up for 15 minutes before the classes. It is an effective mechanism for maintaining discipline, nurturing leadership skills, exposing hidden talents of the students and punctuality. Extracurricular activities are conducted in the College which gives a platform to the students to display their talents and potentialities. The College also consists of various committees which look after the welfare of the students and cater to their needs. The Mentoring Programme that has been initiated by the College has also made a positive impact especially on the personal development of the students. The close relationship formed between the mentor and the mentees has helped the students to feel connected to the College as a member of the fraternity and not just as a mere student with a daily class routine. In the process of the mentoring, the mentors are able to learn more not only about their personal interests but also about the challenges that they face both as a student and as a member of the society. And accordingly, the respective mentors try their best to offer their guidance and if necessary, they are also referred to the College Counsellor.

Provide the weblink of the institution

<http://aligarhcollege.in/about-us/mission-vision/>

## 8.Future Plans of Actions for Next Academic Year

1. To conduct national seminars and workshops. 2. To train the teachers with elementary for computer proficiency. 3. Computer Training of the office staff so that they are able to efficiently handle the automation of the onlineadministrative work. 4. To introduce D.El.Ed M.Ed courses 5. To organize Career Guidance and Counselling programmes frequently.. 6. Reaffirmation of the existing committee and cells of the College. 7. Induce more community service programmes. 8. Promotional activities for girls education. 9. Promote more programmes gender equality. 10. To organize Health Awareness Camps. 11. To appoint more qualified teachers.