Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**ALIGARH COLLEGE OF EDUCATION**
Name of the head of the Institution	**RUBINA SHAHNAZ**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0571-2701571**
Mobile no.	**7060291138**
Registered Email	**info@aligarhcollege.in**
Alternate Email	**ahmadshameel@yahoo.com**
Address	**Kasimpur Tiraha, Chherat, Anoopshahar Road, Aligarh - 202122**
City/Town	**ALIGARH**
State/UT	**Uttar pradesh**
Pincode	**202122**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. Sadaf Jafri**
Phone no/Alternate Phone no.	**05712701571**
Mobile no.	**9068979222**
Registered Email	**info@aligarhcollege.in**
Alternate Email	**sadafjafri@aligarhcollege.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://aligarhcollege.in/wp-content/uploads/2021/07/AQAR-Report-2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://aligarhcollege.in/wp-content/uploads/2021/07/Academic-Calendar-2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.88**	**2014**	**10-Jul-2014**	**09-Jul-2019**

6. Date of Establishment of IQAC	**19-Jan-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

IQAC Meeting	08-Apr-2019 1	14
IQAC Meeting	09-Jan-2019 1	14
IQAC Meeting	05-Oct-2018 1	13
IQAC Meeting	11-Jul-2018 1	8
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- **Free health camp on Diabetes and Cancer Awareness by Dr. Mohsin Raza and Dr. Farzana Hadi on 04/10/18 by JNMC, AMU, Aligarh.**

- **2 days FDP for Teachers on " Utilization of E Resources" by Mr. Farooq and Dr. Mohd. Faaz from 10/10/18 to 11/10/18.**

- **Workshop on Resume writing and Personality development by Hexa Global Consultancy on 20/11/18. Resource person Mr. Rehan Aftab (Founder).**

- **Workshop on Pedagogy and Practice: Teaching and Learning of English in Secondary and Senior Secondary schools on 22/12/18. Resource person Dr. Sohail Ahmad.**

- **Teacher training workshop on Bloom's Taxonomy by Dr. Sherin Shervani (Director, Angel Global School) and Dr. Anjum Ahmad (Assistant Professor, Dept. of Education, AMU) on 30/04/19.**

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct Academic and Administrative Audit	AAA was conducted successfully by Internal IQAC Committee Members in the end of academic session
To conduct regular internal assessment	Regular sessionals, assignments, presentations were conducted on a regular basis
Internships of B.Ed. and D.El.Ed. Students	Four months internship for B.Ed. final year, one month observation for B.Ed. I year and one month practice teaching for all four semesters of D.El.Ed. were conducted successfully
To organise Workshops for skilled development	Workshop on resume a writing and personality development was organised in the month of November. Workshop on Pedagogy and Practice : Teaching and Learning of English in secondary and senior secondary schools was organised in the month of December. Teacher training workshop on Blooms : Texonomy was organised in the month of April.
FDP for Teachers	Two days FDP on the topic "Utilization of E-resources" was organised.
Health Camp	A free Health Camp on Diabetes and Cancer was organised by the Doctors of JNMC, AMU in the month of October.
Upgradation of Library	New books were purchased and some E-material was uploaded on college website for students.
Charitable Work	Free cloths and books distribution drive was conducted in the month of December. Food distribution drive in slums was conducted in the month of May.
Appointment of new Faculty and staff	More qualified faculty was appointed in various departments and also some new staff members were added.

To improve Admissions	A great improvement was made in admission in various courses as compare to previous years.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	01-Mar-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• The college believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. From the design, planning and implementation there's a methodical approach in the effective completion of the curriculum. All the departments follow the curriculum designed and prescribed by Dr. B.R Ambedkar University The parent university updates the syllabus periodically for all courses. • Before the beginning of every academic session an Academic Calendar for the new session is prepared and communicated to all the faculty members of B.A, BSc, B.Com, B.Ed. and D.El.Ed courses in order to ensure well planned curriculum delivery. • At the beginning of every session Orientation programme is organized for students in order to enable them to understand about the college environment including college rules and regulations, staff and faculty members, committees, time table etc. so that they can easily adapt with the new circumstances. • Every year the activities and programmes for all the courses are scheduled in their Academic Calendars mentioning the commencement date and last working day, about internal assessments, internships, deadlines for the submission of files, cultural events etc. and other planned events for the proper execution of the curriculum. • Before the beginning of every session, HODs and faculty members are assigned the responsibilities and duties for the proper implementation of all departments. • Faculty members are motivated towards innovative teaching methods such as PPT presentations, assignments, discussions, practicals, TED Talks etc. • Faculty members are also assigned various administrative duties along with academic responsibilities such as handling responsibility of various cells and committees. • Proper Internship for the students of B.Ed. and

D.El.Ed. are organized in schools to give them actual teaching experience . • For comprehensive personality building of students a variety of co-curricular activities are organized including various competitions, cultural programmes, celebration of national days, seminars, workshops, guest lectures, tour, Scout and Guide Camp etc. • Apart from IQAC meetings monthly academic meetings are held with staff and faculty members regularly for ensuring the progress of the institution. • The institution has a proper mentoring system. The mentor is responsible for providing support and feedback to the students. • Internal assessment is a crucial part of the instruction process. Sessionals are conducted and feedback is discussed with students. Teachers write remarks on the answer sheets. All the assignments are evaluated by teachers, which provides a fair and objective evaluation system. Student performance is regularly monitored through sessionals, viva, class presentations, practicals etc. • Remedial classes are extended to the students on a regular basis. These classes are aimed at improving the performance of students who are struggling with their academics. • Guidance and counselling cell is active during college hours where problems related with personal, vocational, educational and professional domains are addressed. Students are free to contact our team any time after college hours on whatsapp groups or phone.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Resume writing	20/11/2018	296
English Communication	16/08/2019	30
Basic Computer Skills	15/01/2019	122
Arts and Craft	18/09/2018	120
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teacher Training	24
BEd	Teacher Training	30
Nill	DELED I Sem - Primary Teacher Training	42
Nill	DELED II Sem - Primary Teacher Training	41
Nill	DELED III Sem - Primary Teacher Training	36
Nill	DELED IV Sem - Primary Teacher Training	36
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The IQAC team members collect feedback from the students on a prescribed format designed by our team. Later these feedbacks are converted into excel data to give a pictorial representation of the response received in the form of pie charts. Students also have liberty to submit their suggestions, grievances and problems anytime during the year/semester through the complaint box placed by the Grievance Redressal Committee. The students also give their feedback on the curriculum through their HODs and the students' feedback and complaints were given due consideration. The feedback from the faculty is obtained through discussions at the departmental level, through self appraisal and in faculty meetings. In every area where improvements are required, discussions are held in respective committees/departments. Feedback from the alumni is solicited during their college visits and on an annual day every year. Feedback from the parents is taken during their college visits. Suggestions and comments given by the guardians are also taken into account for future development. The feedback from various stakeholders is collected and thoroughly discussed and analysed in the appropriate forum. Accordingly, matters that can be handled independently and personally are forwarded to the concerned individuals or departments to address the problem by adopting corrective measures. Matters which involve the College as a whole are dealt with by the Principal in coordination with the concerned department and college management. The proposals given by the different committees and departments are also discussed with the management committee of the College for necessary action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
Nill	D.El.Ed.	50	50	42
BSc	ZBC, PCM & Biotech.	420	72	60
BCom	Commerce	60	21	14
BA	Arts & Humanities	420	63	60
BEd	Teacher Training Programme	50	25	25
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	366	Nill	30	Nill	30

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
30	30	14	Nill	Nill	8
[View File of ICT Tools and resources](#)					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system of ACE College ensures that the students adapt to the dynamic learning environment and lead their ways into better and successful individuals. Every year, the College organizes orientation program on the class commencement day for new students whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The class wise names of the mentors along with timetables are displayed on the College notice board. The college has an integrated mentoring system where the faculty acts as a link between the students and the institution and performs the following functions. • Mentors are assigned to monitor and guide students all through the study years. • Mentors coordinate with the parents regarding the progress of the students. • Mentors also keep track of the mentees' performance in sessionals, practicals, assignments, presentations and internships. • Mentors communicate with fellow faculty and promote mentees at the time of any difficulty to help and guide them. • The HODs (Head of the Department) of various Departments also act as a mentor and monitor of different activities of the assigned mentors and the students. The HODs stay connected with the mentors through regular meetings to discuss all concerned matters for the proper implementation of the system. • College also has a variety of committees like Women cell, grievance redressal cell, anti ragging cell, Guidance Counselling Cell etc. where students can approach for counseling and filing internal complaints. Benefits of a Mentoring System: Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels, Individual recognition and encouragement. Mentors also provide Psychosocial support at the time of need. Routine advice on balancing academic and professional responsibilities. Mentors act as role models and

facilitate leadership by developing interpersonal skills and helping students thrive in competitive environments. Students get access to a support system (Mentors) during the crucial stages of their academic, professional and intellectual development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
366	30	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	30	2	9	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	Nill
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
Nill	DELED	1	Nill	Nill
BSc	004	1	20/02/2019	24/05/2019
BA	001	1	20/02/2019	29/05/2019
BCom	007	1	20/02/2019	27/04/2019
BEd	014	1	30/05/2019	14/08/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College has a well designed Continuous Internal Evaluation System.The college always ensures a transparent method of assessment in all courses. Every year internal assessments are conducted in all courses in a variety of ways.The students are informed in advance about these assessments, which help them to prepare for the same in advance. This practice helps them to improve the quality of learning outcomes. Internal assessments are conducted as per the schedule given in the academic calendar. All the faculty members are encouraged to write remarks related to weak and strong points of each learner in their answer booklets and discuss their performance with them. Not only written but also students are judged on a variety of skills like powerpoint presentations, regularity, assignments, uniform, discipline etc. the marks of Internal assessments are given only after considering all these domains. For weak students special arrangements are made for Remedial Classes. In the case of DElEd course, special 20 minutes extra input classes are arranged for the

learners to improve their general knowledge about current affairs and subjects. All the year round students are kept busy in assignments, competitions, PPT Presentations, sessionals, viva, camps etc. This practice makes them competent enough to face the current competition and also enables them to become productive and good citizens.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

For the smooth functioning of each department an Academic Calendar is prepared by the College before the commencement of each session. The calendar includes both academic and cocurricular activities which are strictly adhered to as long as no external stimuli intervene.This allows the teachers, students as well as the Institution to approach the academic and nonacademic activities in a structured and disciplined manner. An Academic Calendar guarantees transparency in conducting the Continuous Internal Assessments. A definite timeline is set within which the papers are corrected and the marks are shared with students. The students will have immediate access to the obtained marks. The students are clear about the method followed in assessing them which reduces student concerns. If the students have any discrepancy they can approach the concerned teacher who will guide them down the right path to find a solution or clarification to their problems. The college has no control over annual and semester examinations as they are planned by the university to which the college is affiliated. As per the directions received from the DIET and Dr. Bhimrao Ambedkar University the college takes necessary action to inform students about examination and practicals. The same is the case with result declaration also.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://aligarhcollege.in/wp-content/uploads/2021/07/Program-outcomes2.6.1-2017-18.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	Nill	DELED	42	35	83.33
007	BCom	Commerce	14	13	92.85
004	BSc	ZBC, PCM & Biotech.	60	46	76.66
001	BA	Arts & Humanities	50	49	98
014	BEd	Teacher Training	25	21	84

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://aligarhcollege.in/wp-content/uploads/2021/07/Student-Satisfaction-Survey-2018-19-Responses.xlsx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Health camp on Diabetes and Cancer Awareness	All	04/10/2018
Workshop on Utilization of E-Resources	All	10/10/2018
Workshop on Resume writing and personality development	All	20/11/2018
District level Science exhibition by DIET	D.El.Ed.	03/12/2018
College Science Exhibition	Science	04/12/2018
Workshop on Pedagogy and Practice: Teaching and Learning of English in secondary and senior secondary schools	Education	22/12/2018
Workshop on Self Defence Techniques for Girls	All	17/01/2019
Workshop on Blooms Taxonomy	Education	30/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)	
Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	3	5.39
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Study habits as a measure of academic achievement of senior secondary school students in relation to type of school and gender	Mohd Faaz	International Education and Research Journal	2018	1	Aligarh College of Education	1
A comparative study of personality traits among boys and girls at secondary school level	Sana Afrin	International Journal of Research in Social science	2019	1	Aligarh College of Education	1
Guidance and Counselling: An important organ of	Mohd Faaz	Journal of Emerging Technologies and	2019	1	Aligarh College of Education	1

school education	Innovative Research					

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	Nill	88
Resource persons	Nill	Nill	Nill	1

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Health camp	Jawaharlal Nehru Medical College, Aligarh Muslim University, Aligarh	4	273
Educational Tour	Aligarh College of Education	4	42
Scout Guide camp	????? ????????? ????? ??????, ???????? ??? ??????	2	67

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
College activity	Aligarh College of	Science Exhibition	8	80

		Education		
D.El.Ed.	DIET	District level Science exhibition	8	188
Skill Development	Aligarh College of Education	Workshop on Resume writing and personality development	5	296
College week	Aligarh College of Education	Speech Competition on Qualities of a good student	3	38
College week	Aligarh College of Education	Essay Writing Competition on Qualities of Higher Education	4	107
Community Awareness	Aligarh College of Education in Collaboration with JNMC, Aligarh	Health camp on Diabetes and Cancer Awareness	4	273
Swachh Bharat Abhiyan	Aligarh College of Education	Poster making competition on Water conservation	2	21
Swachh Bharat Abhiyan	Aligarh College of Education	Slogan Writing Competition on Mahatma Gandhi	2	63
Swachh Bharat Abhiyan	Aligarh College of Education	Swachhta Pakhwada	2	258
Hindi Diwas	Aligarh College of Education	Essay Writing Competition	2	58

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

Internship	B.Ed. training	Janta Inter College, Chherrat	01/12/2018	30/12/2018	25
Internship	B.Ed. training	Janta Inter College, Chherrat	05/11/2018	28/02/2019	30
Internship	D.El.Ed. training	School Prescribed by DIET	24/11/2018	26/12/2018	42
Internship	D.El.Ed. training	School Prescribed by DIET	11/04/2019	10/05/2019	41
Internship	D.El.Ed. training	School Prescribed by DIET	02/03/2019	01/04/2019	36
Internship	D.El.Ed. training	School Prescribed by DIET	25/07/2019	26/08/2019	36
[View File](#)					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
37.1	36.77

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}			
Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7710	40744	29	15912	7739	56656

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	82	1	45	0	1	8	4	40	0
Added	0	0	0	0	0	0	0	0	0
Total	82	1	45	0	1	8	4	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
12.1	12.09	25	24.68

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Aligarh College of Education provides quality education for the overall development of the students to support college vision, mission and objectives. College has a beautiful green campus with proper infrastructural facilities such as class rooms, Laboratories, library, auditorium, common room, sports room etc. Each department has sufficient class rooms and furniture for conducting classes. Staff room, laboratories, separate wash room for girls boys, first aid room for student sickness, canteen for students and staff members, reception, Principal cabin, offices and Directors room are some of the examples of infrastructure. College has a well maintained wifi enabled Auditorium and classes. Parking facilities are provided to staff and students separately. Indoor requirements of sports are taken care of by the sports committee. Sports room provides sports equipment to student staff during free hours. Library is functional during college hours , and the college library also provides book bank facility to our students. The purchases of Books, stationary and other departmental goods, laboratory Equipment, chemicals, sports equipment etc. is done through Purchase committee. College has well maintained computer labs with internet facilities. Computer networking, server maintenance, installation of software, minor Hardware problems are resolved by college technical support. Separate computer maintenance technical staff is appointed to take care of computer lab requirements. Multi tasking staff is available all the time for support services and building maintenance. Each department maintains their laboratory equipment and updates stock registers and most of the work is completed during summer break. Building maintenance and electrical maintenance is taken care of by technicians. Colleges also have various committees to look after the discipline and maintenance of law and order inside the campus.

http://aligarhcollege.in/wp-content/uploads/2021/07/Procedure-and-policies-4.4.2.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship by ACE	2	27000
Financial Support from Other Sources			
a) National	Scholarship for SC/ST and Minority	27	778750
b)International	00	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
International Yoga Day	21/06/2019	63	Aligarh College of Education
Remedial classes for B.Ed Weak Students	15/05/2019	12	Aligarh College of Education
Teacher's training Workshop	30/04/2019	80	Aligarh College of Education

on "Blooms Taxonomy"			
Workshop on Self Defence Techniques by Action Director - Parvez Khan	17/01/2019	302	Aligarh College of Education
Pedagogy and Practice: Teaching and Learning of English in secondary and senior secondary schools	22/12/2018	110	Aligarh College of Education
Workshop on Resume Writing and Personality Development	20/11/2018	296	Aligarh College of Education

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Free Coaching for UPTET CTET	Nill	32	Nill	Nill

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	8

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

| 2018 | 5 | B.SC/B.Com ./B.ED | SCIENCE, EDUCATION AND COMMERCE | ALIGARH COLLEGE OF EDUCATION, IIMT, BBRAU, AMITY University | B.ED, D.EL.ED, M.SC, M.ED,B.com |

<div align="center">

[View File](#)

</div>

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

<div align="center">

No file uploaded.

</div>

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Day	College Level	309
Speech Competition on Qualities of a good student	College Level	38
Essay Writing Competition on Qualities of Higher Education	College Level	67
Poster making competition on Water conservation	College Level	21
Slogan Writing Competition on Mahatma Gandhi	College Level	63
Essay Writing Competition on Hindi Diwas	College Level	58
Teachers Day Celebration	College Level	232
Fresher's party	College Level	327
Independence Day Celebrations	College Level	304
Orientation Program for new admissions	College Level	135

<div align="center">

[View File](#)

</div>

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nill	Nill

<div align="center">

No file uploaded.

</div>

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• College has constituted various committees where some of the committees represent students as their members. Committees like the cultural committee, Event and sports committee have student representatives. • Freshers and farewell parties, annual day, workshops and seminars are conducted to inculcate leadership skills and a sense of responsibility in the students. The students show complete involvement in the successful completion of the program. The IQAC team assures that the College maintains the highest standards of quality education. To guarantee this, the College has student representatives working closely with the senior members of the team. The College is determined to provide a safe and secure working environment for its employees as well as for the students. Students are actively involved to ensure a secure environment for both boys and girls. Institution also has various students forum like • Students welfare association • Guidance Counseling cell, Grievance redressal cell, women cell, Anti-Ragging cell etc. Apart from this there is healthy rapport between the student community and the College administration.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.1 .Aligarh College of Education follows the Professional Management approach in managing the Institution. The Professional Management aims at implementing the concept of innovativeness in managing the academic and administrative matters. The Institutions always believe in the practices of decentralisation and participative management. It reflects the college policy regarding office management, academic non academic planning and administrative decision making. Management and Administration collectively plan for the quality initiatives to promote education and excellence in all sections. The Administration promotes participative culture at all levels. Management, Principal, College Development Committees, IQAC Committee, Women Cell, faculty, staff, students and all the stakeholders are involved in the decentralisation. All stakeholders work together for efficient functioning of the Institution. 1. Principal Level Principal is a member of the governing body and coordinator of the IQAC. The Principal in consultation with the management and faculty constitute different committees for the planning and implementation of different academic, administrative, students related matters. 2- Faculty Level- Faculty members are given representation in various committees/cells and are allowed to conduct various programs to showcase their abilities. They are

encouraged to develop leadership skills by being in charge of various academic, co curricular, and extracurricular activities. They are given authority to conduct industrial tours and to have tie up with other organizations and are also appointed as coordinator and convener for organizing seminars/workshops/conferences/FDPs. For effective implementation and improvement of the college various committees are formed. Other units of the college like sports, lab, library, store etc. also have operational autonomy under the guidance of the various committees/cells. 3- Student Level- Students are empowered to play an active role as a coordinator of co1 curricular and extra curricular activities. Under participative management the college involves the staff and students in various activities. All decisions of the institution are governed by management but students and faculties are allowed to give suggestions to improve the excellence in any aspect of the college. 4- Non-teaching staff level Non-teaching staff also have representation in the governing body and the IQAC. Suggestions of Non-teaching staff are always considered while framing policies or taking any important decisions. They are the backbone of the college. The institution promotes the culture of participative management at the strategic level, functional level and operational level. • Strategic Level • The Management, Principal, Vice principal, HODs and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counseling, training development, and library services etc., and to ensure effective implementation for the smooth and systematic functioning of the college. • Functional level: Faculty members, students and staff members conduct meetings to discuss issues while working for a committee. • Operational level: The Principal interacts with affiliating universities and other external agencies. Faculty, students and office staff join hands with the Principal for the execution of different academic, non academic, administrative and extension related works..

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College follows the syllabus prescribed by Dr. B.R. Ambedkar University. The IQAC ensures quality in Curriculum development through regular meetings, by organizing various curricular and co-curricular activities and by collecting feedback from various stakeholders. Remedial classes are conducted for weak students. Micro macro teaching classes are a regular part of BEd and DElEd programmes.
Teaching and Learning	Regular classes, internal assessments, practice teaching, presentations, remedial classes, lectures, workshops, seminars, personality development programmes, english speaking classes etc. are regular part of the teaching learning process. Regular feedback is obtained from students for improving the

		teaching learning process.
	Examination and Evaluation	The Examination in all courses are conducted as per the guidelines of Dr. B.R. Ambedkar University and DIET. The college follows both an annual and semester examination system.The internal evaluation is complemented by continuous assessment of the students performance through regular sessionals, assignments, project works, presentations etc. The external evaluation is done in accordance to the performance of the students during the end term exam.
	Admission of Students	The Principal of the College along with the admission committee carry out the admission process. Financial help is offered through the flexibility in payment of fees in easy instalments for the needy students. Economically poor students are provided with scholarships and discounts in admission fees by the College authority. The choice of subject combination is offered at the time of admission. Admission in BEd is given to the students who have appeared in UPJEE entrance of B.Ed. conducted by the state university. Admission in DElEd is decided on the basis of merit and college choice filled by the student. Admission in BA, BSc and BCom courses is done on the basis of minimum percentage criteria given by Dr, BR Ambedkar University.
	Research and Development	To enhance the teaching quality the teaching faculty were constantly motivated to take up research work, publish papers, write books, book chapters, participate in seminars/conferences, attend FDPs etc. Faculty members are also encouraged to take admission in Ph.D.and post doctoral programmes.
	Library, ICT and Physical Infrastructure / Instrumentation	College library has more than 7000 books. New books are added every year for the students. Library has wifi access. ICT: Usage of teaching and learning process projectors are installed in the Auditorium. Teachers teach with the help of e resources and students are encouraged to make maximum use of ICT. Physical Infrastructure: With an increase in the number of admissions, a separate section in the beta building was maintained by installing fans, electric boards, green

	boards, furniture, and a water cooler. College has a green campus with well ventilated and spacious classrooms, Auditorium, sports room, Laboratories, Staff rooms, offices , washrooms and canteen.
Human Resource Management	All human resources available within the College are deployed and engaged according to one's aptitude, abilities and skills. College maintains Grievance Redressal Cell, Anti Ragging Committee, Women cell etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Implemented whatsapp message and phone call system for dissemination of information including regular notice to all stakeholders. Faculty and staff make communication through emails. The Students database is prepared in the computer system.
Administration	All administrative offices are Computerised. Administrative compliance is done both through emails and in the form of hard copy.
Finance and Accounts	Accounts of the College are maintained by the finance office in day books and computers. All fees records are maintained by the Finance department. Daily cash collection and payment reports are generated and recorded in the cash book later which is posted to various ledgers. Class wise fees receivable and the actual fees received are reconciled. Staff salary is transferred in the accounts and the record is also maintained in the computer.
Student Admission and Support	Admission notifications are uploaded on the website. Also the final list of admissions of BEd and DElEd students is uploaded on the website. All notices and important information is shared through whatsapp groups.
Examination	B.Ed.,B.A, B.Sc B.Com Examinations are conducted by DBRAU, Agra and D.El.Ed. by DIET, Aligarh. All the notifications regarding examinations are circulated on whatsapp groups by HODs.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Shafeeqa Bano	Health camp on Diabetes and Cancer Awareness 04/10/2018	Aligarh College of Education	Nill
2018	Dr. Sohail Ahmad	Health camp on Diabetes and Cancer Awareness 04/10/2018	Aligarh College of Education	Nill
2018	Dr. Uzma Ahmad	Health camp on Diabetes and Cancer Awareness 04/10/2018	Aligarh College of Education	Nill
2018	Dr. Mohammad Faaz	Health camp on Diabetes and Cancer Awareness 04/10/2018	Aligarh College of Education	Nill
2018	Dr. Sana	Health camp on Diabetes and Cancer Awareness 04/10/2018	Aligarh College of Education	Nill
2018	Mr. Lokesh	Health camp on Diabetes and Cancer Awareness 04/10/2018	Aligarh College of Education	Nill
2018	Dr. Shabbir Ali Khan	Health camp on Diabetes and Cancer Awareness 04/10/2018	Aligarh College of Education	Nill
2018	Ms. Samra Hasan	Health camp on Diabetes and Cancer Awareness 04/10/2018	Aligarh College of Education	Nill
2018	Mr. Aqib Kamal	Health camp on Diabetes and Cancer Awareness 04/10/2018	Aligarh College of Education	Nill
2018	Dr. Sadaf Jafri	Health camp on Diabetes and Cancer Awareness	Aligarh College of Education	Nill

			04/10/2018			

View File

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	FDP for Staff and Teachers on Utilization of E-Resources	FDP for Staff and Teachers on Utilization of E-Resources	10/10/2018	11/10/2018	17	8
2018	Workshop on Pedagogy and Practice: Teaching and Learning of English in secondary and senior secondary schools	Workoshop for Teachers	22/12/2018	22/12/2018	17	Nill
2019	Workshop on Blooms Taxonomy	Workshop for Teachers	30/04/2019	30/04/2019	19	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	Nill

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	29	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

Maternity leave, medical leave, casual leave, duty leave facility, salary during vacation, loan facility, conveyance, increments promotions.	Provident fund, Maternity leave, medical leave, casual leave duty leave facility , Loan facility, increments and promotion.	CCT scholarship, fee concession, Zero balance scholarships, class topper awards, support to avail other government scholarships, short term courses, minimum fees for workshops, seminars etc, free health awareness programmes and check ups.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The books of accounts of the institution are audited regularly as per government guidelines. The internal auditor checks all the receipts and payment accounts with the vouchers and other necessary source documents. Finance department also ensures that all statutory payments are made within the stipulated time. In case of any error they are reported by the internal auditors for necessary correction in the books of accounts. At the end of every financial year the external auditor conducts the statutory audit. The audit report is sent to the management for review. The auditor is appointed by the board of trustees.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Cresent Charitable Trust	400000	Donation for Scholarship, Infrastructure and Others
No file uploaded.		

6.4.3 – Total corpus fund generated

400000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	IQAC
Administrative	Nill	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Many points of agenda were discussed during the meeting to improve the College in many areas like infrastructure, discipline, extracurricular and performances of the students. The College always invites suggestions for improvement from the stakeholders and the suggestions obtained from them are always given due importance. Subject teachers try to solve all the queries of the Parents in case of any discrepancy the Principal and other management involve and try to resolve the matter on time. Principal, if required, holds meetings with parents to discuss the issues related to their ward. Parents remain in contact with teachers to get a record of their wards performance. Also a suggestion box is placed outside the reception area to collect suggestions.

6.5.3 – Development programmes for support staff (at least three)

• College provides IT skill training programmes to its staff members almost every year. Various Workshops are organized in the college for the professional development of teachers. College management encourages its staff to participate in college activities to showcase their talents. • Management motivates its faculty for their professional growth by publishing research papers, books, book chapters, attending FDPs etc. Teachers who are not Ph.D or have not qualified NET were encouraged to get enrolled in Ph.D.and qualify NET. • The college Management gives special attention to the development of humanitarian values and positive work ethics in the faculty members.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Regular invited lectures, seminars workshops. • Appointment of qualified Faculty. • Promotion of Girls Education. • Faculty were encouraged to use Innovative and ICT enabled Methods of Teachings for the improvement of the teaching learning process. • Teachers who are not Ph.D and not qualified NET were encouraged to get enrolled in Ph.D. and qualify NET. • Faculty were encouraged to publish research papers, book chapters and books, to participate in Faculty Development Programmes for their Professional growth.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Swachh Bharat Mission	11/07/2018	02/10/2018	02/10/2018	285
2018	Slogan Writing Competition on Mahatma Gandhi	11/07/2018	04/10/2018	04/10/2018	63
2018	Poster making competition on Water conservation	11/07/2018	04/10/2018	04/10/2018	21
2018	Health camp on Diabetes and Cancer Awareness	11/07/2018	04/10/2018	04/10/2018	273
2018	FDP for Staff and Teachers on Utilization of E-Resources	05/10/2018	10/10/2018	11/10/2018	28

2018	Essay Writing Competition on Qualities of Higher Education	05/10/2018	23/10/2018	23/10/2018	107
2018	Speech Competition on Qualities of a good student	05/10/2018	24/10/2018	24/10/2018	38
2018	Annual Day	05/10/2018	20/11/2018	Nill	309
2018	Workshop on Resume writing and personality development	05/10/2018	20/11/2018	20/11/2018	296
2018	College Science Exhibition	05/10/2018	04/12/2018	04/12/2018	188

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Movie Day	01/09/2018	01/09/2018	165	155
Human rights day	10/12/2018	10/12/2018	153	160
International Women's Day Celebration	08/03/2019	08/03/2019	56	30
Workshop on Self Defence Technique	17/01/2019	17/01/2019	240	62

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The College promotes green and clean culture. On the occasion of International World Environment Day college initiated tree plantation not only within the College campus but around the College vicinity too. Apart from this, the college gives one tree as a gift to all resource persons who visited our college. This is a regular practice done by our college to give a message of eco friendliness to the community members. College also conducts a cleanliness drive every year on the occasion of Gandhi Jayanti to promote the mission of Swacch Bharat by Mahatma Gandhi. "Energy Conservation" initiative is taken by the college to make students aware by making them switch off lights and fans before leaving their classrooms, common room, auditorium and laboratories. A big pit is dug in the campus for the purpose of underground water recharge.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	04/10/2018	1	Health camp on Diabetes and Cancer Awareness	Public Health	273
2018	1	1	28/11/2018	1	Cloths donation Drive	Charity	36

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Committee Guidelines	02/07/2018	The book contains the details of various committees functioning in the institution like IQAC, Library, grievance redressal, anti ragging, guidance counselling, Sports, Cultural etc. It contains rules and regulations regarding the functioning of various committees.
Prospectus	06/07/2018	This book contains the details about the program and courses offered to the students. It educates the students and parents about the course objectives, ICT facilities, Infrastructure, Library, Sports and other co curricular activities available for the students. It gives detailed description

			about the University to which the college is affiliated, pattern of tests and examination, attendance policy, scholarship available to the students from various sources, dress code and code of conduct to be followed by the students.
HR Policies Handbook	09/07/2018		This handbook contains the details of various Human Resources Policies for teaching and nonteaching staff like Leave policy, Appointment Policy, Termination policy, Policies on Promotion and Demotion, duties and responsibilities of teachers, Conveyance, Staff welfare policy, Grievance management policy, dress code policy. It is expected that teaching and non-teaching staff members follow the guidelines without any failure.
Student Hand Book	16/07/2018		Student hand book is exclusively meant for the students to understand about the college, programmes, courses, code of conduct, attendance policy, examination pattern, fee payment method, anti-ragging policy, participation in cultural, sports events, connection between Internal Assessment and Academic activities, ethical values, personality development programmes, library policy, behavioral policy, social responsibility and so on.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Orientation Program for new admissions	06/08/2018	06/08/2018	135

Independence Day Celebrations	15/08/2018	15/08/2018	304
Fresher's party	08/09/2018	08/09/2018	327
Teachers Day Celebration	05/09/2018	05/09/2018	232
Essay Writing Competition on Hindi Diwas	14/09/2018	14/09/2018	58
Swachh Bharat Mission	02/10/2018	02/10/2018	285
Slogan Writing Competition on Mahatma Gandhi	04/10/2018	04/10/2018	63
Poster making competition on Water conservation	04/10/2018	04/10/2018	21
Health camp on Diabetes and Cancer Awareness	04/10/2018	04/10/2018	273
Essay Writing Competition on Qualities of Higher Education	23/10/2018	23/10/2018	67

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

* Plantation of medicinal plants, vegetables and fruit trees. • Use of dustbins for waste disposal. • Use of power saving electrical appliances. • Separate disposal measures for e waste. • The College has ensured the electrical wiring of the College campus based on the prescribed code to prevent 'transmission loss' of energy due to inferior quality of electrical wires and appliances. • College is a NO SMOKING zone • Use of organic fertilizers for Plants. • Preparation of organic fertilizer from green waste. • Under ground water recharge.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

ALIGARH COLLEGE OF EDUCATION BEST PRACTICES 2018-2019 BEST PRACTICE-1 1. TITLE - Continuous and Comprehensive Evaluation System in all Courses: 2. THE CONTEXT Aligarh College of Education strives to work towards progressive higher education standards by practicing a Comprehensive Evaluation System for its students. This system focuses on comprehensive personality development of the students. ACE students are assessed by Class Tests, Homework, Practical's, presentations, and Assignments directed throughout the year. ACE focuses on encouraging and promoting learning for nurturing hidden talents. Therefore, the Comprehensive Evaluation System carves a pavement for such practices in the college. 3. OBJECTIVES OF THE PRACTICE ? To develop a continuous and comprehensive evaluation system that is spread across the semester and yearly courses. ? To emphasize on various application-based and analytical activities to develop critical and divergent thinking among students. ? To focus on the holistic development of the students all the year round. ? To keep balance of Academic with non-academic areas like Cultural Creative Talent, and Social Work practices during the academic session. ? To ensure that students are empowered

by a creative and innovative approach and use of ICT in learning. 4. THE PRACTICE Marks grades obtained in various assessments are taken into consideration for a continuous and comprehensive system of evaluation design. The students get ample opportunities to improve their core academic skills as well as life and personality skills. In core skill areas, subjects which are more technical in nature have been given summative importance for end term assessments the involvement of the students in other programmes and competitions, presentations through PowerPoint, etc. are considered as formative assessment areas. Observation criteria and feedback mechanisms are devised during the learning phase in the formative sessions to hand-hold and direct the students constructively into the desired right directions. Some of the formative sessions are not graded or given marks but used many times as feedback for the students to improve before the summative assessment. Such differentiations in assessment help students to plan groom themselves in the subjective knowledge domain and in daily life skills. This system also makes the faculty members to recognize students' participation in co-curricular and extracurricular activities like outreach programs, internships, tours, camps, sports, discussions, presentations etc. as they are vital for the students for improving life skills and for personality development. It is also noted that subjects like languages incorporate diverse kinds of tasks such as creative thinking and writing in terms of writing essays, poetry, speeches or maintaining a regular oral presentations to build the student's confidence level off stage as well as on-stage. In order to nurture critical thinking among students, Life-skills cannot be compensated with anything else. 5. CHALLENGES To bring a contributing teaching-learning environment for both students and faculty members, at times faces some challenges which are inevitable. Some of them are as follows: ? The short-term evaluation increases the workload of teachers. ? It demands training, efficiency and resourcefulness on the part of teachers. ? Continuous Comprehensive Evaluation is time-consuming. ? Few teachers might think to shirk the work and due responsibilities in disguise of over-worked with comprehensive evaluation processes. 6. EVIDENCE OF SUCCESS Majority of students have shown their interest in co-curricular activities which pertain to comprehensive assessment processes. Students have developed a fine positive attitude towards themselves as well as towards others which is an essential life-skill. Along with it, students have excelled in co-curricular activities like discussions, community representation, camps etc. which has overall groomed their personality. The success of these students can be witnessed with the improvement in results. 7. RESOURCES REQUIRED ? Rigorous investment in intellectual and knowledge propagators. ? Department with professionals to keep a keen eye on students' involvement as well as performance. ? Qualified teachers to work along with the pace of students not ignoring the slow learners. ? Qualified teachers to train students in their problem zone and overcome it. ? Requirement of smart classes. BEST PRACTICE-2 8. TITLE: Promotion of universal values among students. 9. OBJECTIVES OF THE PRACTICE: In today's world, where the majority of the people are pursuing only selfinterests relentlessly, the institution recognizes the need to cultivate universal values like promotion of truth, selflessness, righteousness, service for others, dignity of labour etc. The Department of Education, Faculty and students are working towards this goal. 1. CONTEXT: The Faculty members inculcate among the students. a) Harmonious development of body, mind and soul and promotion of universal values. b) Cultivate inner calmness-a way to peace c) To help others d) To preach and practice truthfulness, transparency and loyality. e) To deal with academic and emotional stress by tapping their inner sources of strength. f) To develop a positive attitude and humanitarian values. THE PRACTICE: The cell has organized the following activities. a) Regular classes and sessions to cultivate moral values. b) Regular counselling sessions with students facing problems in life. c) Celebration of Swachhta Pakhwada to inculcate dignity of labour in student 3

October 2018. d) Yearly lecture on importance of Human Rights on 10 December 2018. e) Voting Awareness Rally on 12 June 19 f) Counselling of girls students on International Womens Day held on 08 March 2019 g) Celebration of Fraternity, Secularism, Brotherhood and follow feelings by celebrating all festivals. EVIDENCE OF SUCCESS: Students are increasingly taking interest in this practice. They are regularly attending these sessions and programmes despite their packed schedule of usual classes. Issues related with indiscipline are negligible in the campus. PROBLEMS ENCOUNTERED ? Shortage of time as the students have a packed schedule of classes. Shortage of manpower ? The Education department is mainly undertaking these classes and involvement of other departments is required. RESOURCES REQUIRED: Removal of infrastructural bottlenecks and more manpower will help to strengthen this practice further. Contact Details of the Principal: Aligarh College of Education (ACE), Kasimpur Tiraha, Anupshahar Road, Chherat, Aligarh – 202122, Uttar Pradesh, India E-mail: info@aligarhcollege.in

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://aligarhcollege.in/wp-content/uploads/2021/07/BEST-PRACTICES-2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the College includes aims to provide knowledge of the highest standard and achieve overall excellence in all facets of academic and personal development. To foster the humanitarian values, spirit of love, compassion, secularism, universal brotherhood and patriotism are imparted to students. College facilitates holistic development of the younger generation through development of physical, mental and spiritual well being. Moral values and social etiquettes are taught and practiced in the College campus. The students get requisite lessons that keep their minds ignited for seeking knowledge and are motivated to do well in all spheres of their life. One distinctive practice of the College is the Holistic Personality Development. • The college believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. From the design, planning and implementation there's a methodical approach in the effective completion of the curriculum. • Before the beginning of every academic session an Academic Calendar for the new session is prepared and communicated to all the faculty members of all courses in order to ensure well planned curriculum delivery. • On the commencement of every session Orientation programme is organized for students in order to enable them to understand about the college environment including college rules and regulations, staff and faculty members, committees, time table etc. so that they can easily adapt with the new circumstances. • All students are motivated towards innovative learning such as PPT presentations, assignments completion, taking part in discussions, practical classes, Personality Development Talks, Soft Skill Improvement, etc. • Proper practice teaching for the students of B.Ed. and D.El.Ed. is organized in schools to give them actual teaching experience . • For comprehensive personality development of students a variety of co-curricular activities are organized including various competitions, cultural programmes, celebration of national days, seminars, workshops, guest lectures, tour, Scout and Guide Camp etc. • The institution has a proper mentoring system. The mentor is responsible for providing guidance and counseling and feedback to the students. • Internal assessment is a crucial part of the instruction process. Sessionals are conducted and feedback is discussed with students. Teachers write remarks on the answer sheets. All the assignments are evaluated by teachers, which provides a fair and objective evaluation system. Student performance is

regularly monitored through sessionals, viva, class presentations, practicals etc. • Remedial classes are conducted for the weak students on a regular basis. These classes are aimed at improving the performance of students who are struggling with their academics. • Guidance and counseling cell is active during college hours where problems related with personal, vocational, educational and professional domains are addressed. Students are free to contact our team any time after college hours on whatsapp groups or on phone call.

Provide the weblink of the institution
http://aligarhcollege.in/wp-content/uploads/2021/07/Institutional-distinctiveness-7.3.1-2018-19.pdf

8.Future Plans of Actions for Next Academic Year

FUTURE PLANS • To improve paper publication and participation in seminars/workshops/conferences/ FDPs/ Refresher courses and Orientation courses of the Faculty. • To conduct national/international seminars and workshops. • ICT Training for Faculty members. • To work for M.Ed. course • To organize Personality development programmes for students. • Appointment of approved faculty members. • Induce more community service programmes. • Promotional activities for girls' education. • Neat and clean green and pollution free campus by planting more trees. • Student participation in various competitions outside the college,